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SOUTH (OUTER) AREA COMMITTEE

Meeting to be held in Rothwell One Stop Centre, Civic Chamber, Marsh Street, LS26 0AD
On Monday, 14th March, 2011 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
J Elliott	-	Morley South;
T Grayshon	-	Morley South;
S Varley	-	Morley South;
S Golton	-	Rothwell;
S Smith	-	Rothwell;
D Wilson	-	Rothwell;

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South East Area Manager:
Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 31 JANUARY 2011</p> <p>To confirm as a correct record the minutes of the meeting held on 31 January 2011</p>	1 - 8
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	
8			<p>DOG CONTROL ORDERS - PHASE 2</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	9 - 12

Item No	Ward	Item Not Open		Page No
9			<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To receive and consider the attached report of the Director of Children's Services</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	13 - 18
10			<p>ST GABRIEL'S COMMUNITY CENTRE - 12 MONTH REVIEW</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	19 - 26
11			<p>SITE BASED GARDENERS IN COMMUNITY PARKS AND GREEN SPACES</p> <p>To receive and consider the attached report of the Chief Recreation Officer</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	27 - 32
12			<p>PRIORITY NEIGHBOURHOOD WORKER AND NEIGHBOURHOOD IMPROVEMENT PLANS 2008-11</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	33 - 56
13			<p>WELL BEING REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	57 - 92

Item No	Ward	Item Not Open		Page No
14			<p>AREA LEADER'S REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation 5 Minutes / Discussion 5 Minutes</p>	93 - 120
15			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>To receive and consider the attached report of the Chief Democratic Services Officer</p>	121 - 124

Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 31ST JANUARY, 2011

PRESENT: Councillor R Finnigan in the Chair

Councillors J Dunn, J Elliott, B Gettings,
S Golton, T Grayshon, T Leadley,
L Mulherin, S Varley and D Wilson

51 Declaration of Interests

Councillors Finnigan and Leadley declared a personal and prejudicial interest in Agenda Item 14, Outer South Area Committee Well Being Budget Report, due to an application from Gildersome Action Group of which they were both Members. They left the room during the discussion and consideration of this application. (Minute No 61 refers).

Councillors Elliott, Finnigan, Gettings, Grayshon, Leadley and Varley declared a personal interest in Agenda Item 15 Area Manager's Report. due to their positions on Morley Town Council. (Minute No 62 refers).

Councillors Elliott, Gettings and Varley declared a personal interest in Agenda Item 15, Area Manager's Report, due to their respective positions on the Morley Literature Festival Committee. (Minute No 62 refers)

52 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K Renshaw and S Smith

53 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

54 Minutes - 29 November 2010

RESOLVED – That the minutes of the meeting held on 29 November 2010 be confirmed as a correct record.

55 Health and Wellbeing Programme

Draft minutes to be approved at the meeting
to be held on Monday, 14th March, 2011

The report of the Health & Wellbeing Improvement Manager – South East outlined the significant changes taking place locally following the publication of a recent Government White Paper and guidance which highlighted implications for the work of the Local Area Partnerships. The paper also provided Members with a brief summary update on the work of the South East Health and Wellbeing Partnership, the key health inequality challenges for the city and work taking place to address this by officers, member champions and local services.

The Chair welcomed Bash Uppal, Health & Wellbeing Improvement Manager to the meeting.

The following issues were highlighted:

- The transfer of statutory responsibilities for public health to local authorities and subsequent issues for the Council such as responsibilities for Elected Members and budget issues.
- Establishment of a shadow Health and Wellbeing Board.
- The development of GPs consortia across the city
- The appointment of a Joint Director of Public Health for the Council and NHS
- Involvement of local people and the development of a Citizen's Panel approach.
- How to get more people to access preventative services.
- Improvement of pathways and the development of relationships between health providers and commissioners.

In response to Members comments and questions, the following issues were discussed:

- It was reported that the proposals would not necessarily mean that more services would be provided but would strengthen existing services.
- Clustering of services across a wider area such as Leeds/Bradford or West Yorkshire would be considered.
- Members expressed concern regarding accountability when people would be accessing services that were provided outside of the City.
- The ability for Elected Members to have more influence in the commissioning of services through partnership working.

RESOLVED – That the report and discussion be noted.

(Councillor Golton joined the meeting at 4.20 p.m. during the discussion on this item)

56 Towards Integrated Locality Working

The report of the Assistant Chief Executive (Planning, Policy and Improvement) informed the Area Committee on the progress of recent work

on locality working through a Locality working Pathfinder in the south east wedge of the city. The report invited Members to comment and support the initial proposals arising from the Pathfinder.

Keith Lander, Deputy Area Manager and Shaid Mahmood, Area Leader presented the report to the Committee. Key issues highlighted included the following:

- More integrated ways of working
- The integration of the Children's Locality Enabler into an Area Management role
- Members attention was brought to the draft design principles as appended to the report
- The development of the Locality Working Pathfinder
- Support for delegation of services at a local level – delegation of Environmental Services cited as an example
- How to develop ways of working so that resources could be best used to meet local needs.

Further to Members comments and questions, the following issues were discussed:

- Members expressed concern regarding accountability issues for Members and officers.
- Development of Service Level Agreements.
- The need to demonstrate improvements to residents.
- Concern regarding litter across the area, particularly around Tingley Roundabout and towards the City Centre and the poor perception it gave to visitors – related issues discussed included education and enforcement measures.

RESOLVED –

- (1) That the progress on the Locality Working Pathfinder to date be noted.
- (2) That the approach of a 'One Council' Area Leader to lead the integration of services locally be supported.
- (3) That the set of design principles (appendix 1) to form the basis of what was sought to achieve through locality working in Leeds be supported.

57 Transformation of Learning Disability Day Services

The report of the Chief Officer, Learning Disability, Adult Social Care provided the Area Committee with relevant background information regarding the plan to modernise learning disability day care in South (Outer) Leeds. It also informed of the local consultation exercise that would provide opportunity to comment on the plans or consultation process.

The Chair welcomed Andy Rawnsley, Learning Disability Community Support Services to the meeting.

It was reported that the Executive Board had considered a report on the provision of learning disability day services in January 2009 and, subsequent to this, the Moor End Day Centre in Hunslet had been declared surplus to requirements and approval had been given to replace the West Ardsley Centre in 2011. Members were also made aware of the move to provide more individualised services, the development of services with voluntary sector organisations, future use of Council owned assets and provision at Rothwell.

In response to Members comments and questions, the following issues were discussed:

- Transport issues for service users – this would be provided where people had an eligible transport need. Placements close to peoples homes were always sought.
- Use of other council facilities such as John Charles Centre and Gildersome Community Centre and facilities for carers.
- Providing support to those with more complex needs.
- Members requested a breakdown of service users in the Outer South area.
- The involvement of voluntary organisations.

RESOLVED – That the following be noted

- a) The requirement to deliver a more personalised approach to day opportunities for people with a learning disability to meet the aspirations of customers, carers and other stakeholders and reflect national policy guidance.
- b) The success of the re-provision of Moorend Centre and the range of new opportunities and choices this has created for adults with learning disabilities in South Leeds.
- c) The intention to transform the service through disinvestment in traditional services and large segregated buildings to the utilisation of community based locations and the increased involvement of, and investment into, voluntary, community and faith sector providers.
- d) In the South (Outer) area of the city this will involve the replacement of the current West Ardsley Fulfilling Lives building with a number of smaller buildings bases, yet to be confirmed, which will be located in existing community facilities. It will also result in the upgrading of the facilities at Rothwell Fulfilling Lives centre.
- e) The project has a communication strategy which will ensure ongoing stakeholder consultation and involvement throughout the process.

58 Future Options for Residential Day Care

The report of the Director of Adult Social Services presented the Area Committee with information relating to the future options for long term

Draft minutes to be approved at the meeting
to be held on Monday, 14th March, 2011

residential and day care services for older people and outlined the consultation process to progress and implement the recommendations of the Executive Board agreed on 15 December 2010.

Members of the Area Committee were invited to suggest specific local issues that would help plan for the future needs of older people and make a response as part of the consultation process as agreed by the Executive Board.

The Chair welcomed Michelle Tynan, Chief Officer – Learning Disabilities to the meeting,

The following issues were brought to Members attention:

- There were 4 residential care homes and 2 day centres across the Outer South area.
- Consultation had started around the existing services and would be followed by an options appraisal for each individual centre.
- Consultation would included all stakeholders including local community groups and Members were asked to identify any groups that may not have already being involved in the consultation process.
- Future issues included the following:
 - Use of existing equipment and facilities
 - Suggestions of a move to more specialised services
 - The possibility of merging existing services/provision
 - The role and use of independent sector provision

In response to Members comments and questions, the following issues were discussed:

- Occupancy of care homes in the area was currently between 90 and 95% which was higher than that of day centres which was approximately 60%. These figures varied from time to time.
- There were no current proposals to close any centres.
- Provision of respite care.
- Alternative care provision would be made available and discussions would be ongoing with the private and voluntary sectors regarding this.
- Care Quality Commission reports had awarded the existing homes in the Outer South Area with excellent ratings.
- Members would be kept fully informed of progress with the consultation and any future proposals.

RESOLVED – That the report and discussion be noted.

59 Fire Service

The report of the Outer South Area manager referred to collaborative working between Area Committees and the West Yorkshire Fire and Rescue Service

(WYFRS) and how the Area Committee could help WYFRS achieve its ambition to make West Yorkshire safer.

The Chair welcomed Dave Smith, Station Commander, Morley and Rothwell to the meeting.

It was reported that WYFRS had been considering different approaches to ways in which they operated and that promotion of fire safety in West Yorkshire was a priority. The service carried out approximately 60,000 checks per year, offering fire safety advice and fitting smoke detectors, but recognised that there were still many vulnerable individuals and groups who were hard to reach. Members were asked to identify any of these hard to reach individuals/groups across Outer South Leeds.

Further issues discussed included the following:

- WYFRS provided fire safety advice for public premises as well as private homes.
- There were target areas that historically showed higher risk which included areas of deprivation.
- WYFRS had worked with residents groups including those for the elderly.
- The use of community events such as galas to promote services.
- Interaction with Social Services and Housing.

RESOLVED –

- (1) That the report be noted
- (2) That information on any hard to reach individuals/groups that could benefit from WYFRS be fed to Area Management for action.

60 Environmental Services Delegation

The report of the Director of Environment and Neighbourhoods provided the Area Committee with an update on the progress towards achieving delegation of certain environmental services for the next Municipal Year. It also presented proposals for the involvement of Members throughout the preparatory stage.

Keith Lander, Deputy Area Manager introduced the report to the Committee. Issues highlighted included the scope of delegation, the development of a Service Level Agreement and a progress update. A report was due to be submitted to the March meeting if the Executive Board and the importance of deciding priorities was stressed. Further attention was brought to the delivery structure and the involvement of Officers and Members.

The following issues were discussed:

- Refuse collection, re-cycling and city centre street cleansing were outside the scope of the delegation.
- A suggestion that a system similar to that of the Police and Community Teams be developed to tackle changing priorities on a month by month basis.
- Recognition that there would not be sufficient resources to provide all the desired outcomes.
- Litter picking – concern that Oulton and Woodlesford had not been included.
- Education and enforcement issues.

RESOLVED –

- (1) That the report be noted, specifically the programme of Member involvement
- (2) That a further progress report be submitted to the next Area Committee meeting.

61 Outer South Area Committee Well being Budget Report

The report of the Director of Environment and Neighbourhoods provided the Area Committee with the following:

Tom O'Donovan presented the report and highlighted the following:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval.
- A summary of all revenue and capital projects agreed to date.
- A summary of the revenue allocation for 2010/11 Well being Revenue Budget already approved and linked to the priorities and outcomes identified in the approved Area Delivery Plan (ADP).
- An update on the Small Grants budget

RESOLVED –

- (1) That the report be noted.
- (2) That the position of the Well-being Budget as set out at paragraph 3.0 be noted.
- (3) That the ring fence revenue amounts for 2010/11 as outlined in Appendix 1 be noted.
- (4) That the Wellbeing capital projects already agreed as listed in Appendix 2 be noted.
- (5) That £414.28 capital be approved for Blue Grit Bins – Gildersome.
- (6) That the small grants situation as outlined in paragraph 5.1 be noted.

(Councillors Finnigan and Leadley left the meeting during the discussion and consideration of the application for funding for Blue Grit Bins. Councillor Gettings assumed the Chair for this item)

62 Area Manager's Report

The report of the Director of Environment and Neighbourhoods detailed a range of activities taking place within the Outer South Leeds Area and provided Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the previous meeting in November 2010.

Tom O'Donovan, South East Area Management presented the report and highlighted the following issues:

- Ginnel mapping – This had been completed in Morley North and would be followed by Morley South and Ardsley & Robin Hood
- Anti Littering Workshops – these would be taking place in selected schools.
- Area Committee Sub Groups – revised terms of reference had been drafted and were appended to the report.

In response to Members comments and questions, the following issues were discussed:

- Concern with lettings for Community Centres – there had been problems with implementing the new system for lettings and there had been a backlog of requests to deal with. Progress was now being made and issues due to the complexities of the letting system were also discussed.
- Cleaner Neighbourhoods Sub Group and implications of the delegation of Environmental Services – it was reported that governance arrangements would have to be reconsidered.
- Town Centre Management arrangements.
- Morley Literature Festival – there had been difficulties in securing venue bookings for next years festival.

RESOLVED –

- (1) That the report be noted
- (2) That the terms of reference for the Cleaner Neighbourhoods and Community Centres Sub Groups as outlined in appendices 6 and 7 respectively be approved.

63 Date, Time and Venue of Next Meeting

Monday, 14 March 2011 at 4.00 p.m., Civic Chamber, Rothwell One Stop Centre.



Originator:
Stacey Campbell
Tel: 2243470

Report of the Director of Environment and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Dog Control Orders – Phase Two

<p>Electoral Wards Affected:</p> <p>All Wards</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides information to area committees with regards to the Council's proposals to introduce further Dog Control Orders in the City. Dog Control Orders have been considered in two phases. Phase One orders came into force on 1st February 2011.

1.0 Purpose Of This Report

1.1 To seek feedback on the proposals to introduce further Dog Control Orders across the City under Phase 2 of the Dog Control Order Project and inform committees of the consultation process with regards to these proposals.

2.0 Background Information

2.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on the Enforcement of Dog Fouling and issued a Statement in February 2009 setting out its conclusions and recommendations. One of the recommendations stipulated exploring the use of Dog Control Orders in the City.

- 2.2 Dog Control Orders are available under Section 55(1) of the Clean Neighbourhoods & Environment Act 2005, which states:-
- “A primary or secondary authority may in accordance with this Chapter make an order providing for an offence or offences relating to the control of dogs in respect of any land in its area to which this Chapter applies.”
- 2.3 On 3 November 2010, Executive Board considered proposals for Dog Control Orders under the Clean Neighbourhoods and Environment Act 2005. The Board approved three Orders which will:-
- limit the number of dogs that one person may walk
 - exclude dogs from a list of prescribed areas
 - require dogs to be placed on a lead whenever the owner is requested to do so by an authorised officer
- 2.4 Failure to comply with these Order is an offence and a person can be prosecuted or be given the opportunity to pay a fixed penalty as an alternative to prosecution. The orders came into force on 1st February 2011.
- 2.5 Executive Board also approved that phase two of the project is begun, which will look at further options for Dog Control Orders in the City. The Project Board steering the Dog Control Orders will, under Phase 2, be consulting upon two additional controls which are:-
- Areas where dogs may be required to be kept on a lead all times. These areas could include roadside pavements (which is envisaged to apply city wide) and cemeteries. Other areas could be considered for such an order, however a Dog Control Order is already in existence which allows officers to direct an individual to place a dog upon a lead if it is causing a nuisance.
 - Further areas of land where dogs may be excluded from. Under Phase 1 of the project, such areas included children’s play areas. Under Phase 2, these areas could be extended to include Sports Pitches and School Grounds & Playing Fields
- 2.6 The Council will look at applying any such controls to land within its control which will include consultation with Education Leeds and the ALMO’s. Dog Control Orders can be applied to any land to which the public have access, with or without payment. Other private land will not be considered unless requested by the landowner and the landowner funds any signage required.
- 2.7 The process for phase two Dog Control Orders will commence with consultation with Area Committees, after which interested parties such as Dog Walking Businesses, The Kennel Club and The Dogs Trust will be contacted. Officers will also be consulting with key landowners who may have an interest in Dog Control Orders. These include Education Leeds, ALMO’s, all the land owning LCC departments including Parks and Countryside, Town and Parish Councils, Universities, British Waterways and Community Groups.

2.8 The outcome of this consultation will shape proposals which will be put into a full public consultation exercise to be undertaken through summer 2011. Scrutiny Board (Environment & Neighbourhoods) have taken a close interest in the project. The outcome of the consultation will be shared with Scrutiny Board, who will also help steer the final proposals. The final proposals would be determined by Executive Board. It is proposed to introduce any orders agreed early 2012.

3.0 Main Issues

3.1 The outcome of the consultation process will shape the proposals and determine a way forward with the second phase of the Orders. The proposals are likely to stimulate contrasting views, from both dog owners and none dog owners. The Council will assess and consider the responses through the Project Board, balancing any views with the overall project objective of promoting responsible dog ownership.

4.0 Implications for Council Policy and Governance

4.1 The decision to implement any Orders would through Delegated Executive Function.

5.0 Legal and Resource Implications

5.1 Adopting new legislation has legal implications and the Section Head of Regulatory and Enforcement in the Council's Legal Services section is steering this aspect of the project.

5.2 There are resource and financial implications identified around signage for the Orders. Also, any orders agreed upon will be enforced by existing members of staff – no additional resources have been identified to enforce the orders.

6.0 Conclusions

6.1 The proposals for the Orders are part of a Responsible Dog Ownership scheme being promoted by the Council. The problems created by irresponsible dog ownership, such as dog fouling and stray dogs, can be tackled using Dog Control Orders.

7.0 Recommendations

7.1 Members are asked to note and consider the proposals for further Dog Control Orders.

7.2 Members are invited to offer any comments with regards to:-

- Potential consultees who are not listed above
- Landowners or managers who may be interested in Dog Control Orders on their land, particularly in the local area covered by this committee.
- Advise on any areas of land which they feel would benefit from Exclusion Orders
- Offer any observations which need to be incorporated into the public consultation
- Nominate their Area Champion to receive the formal consultation outcome on behalf of their Committee.

Background Papers

- Executive Board; Dog Control Orders 3rd November 2010
- Area Committee; Dog Control Orders 21st June 2010
- Scrutiny Board (Environment and Neighbourhoods) – Statement on the Enforcement of Dog Fouling. February 2009



Report of the Director of Children’s Services

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Children’s Services Performance Report

Electoral Wards Affected:

All Wards

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

Executive Summary

This report supports local elected member engagement with the work of children’s services by providing Area Committees with an update against key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children’s Services and provides an update on the development of the new Children and Young People’s Plan (CYPP) 2011-2015.

This report aims to support elected member involvement with children’s services locally by helping to strengthen understanding of some key performance information at a local level. It builds on previous children’s services performance reports presented to Area Committees during 2010. The first of which covered similar themes to those in this report and the second of which covered themes primarily relating to Children and Young People’s Social Care and intervention work. This report provides comparative information for those issues that were reported in the equivalent report during 2010. We will continue to improve the local reporting to build local knowledge and ownership around the agenda. Increasingly, the reporting will be around the CYPP priorities.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is support local elected member engagement with the work of children's services by providing Area Committees with an update of key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan 2011-2015.
- 1.2 As we work to transform and improve children's services across Leeds we are keen to identify opportunities to involve members in taking this agenda forward. An important component of this is giving members the data about local issues that enables more targeted and informed responses to challenges and need. Within this content it is important that members get the opportunity to engage in the performance management process and in particular receive the latest information available for the issues outlined above at ward level (where possible). The report builds on previous performance reports and where appropriate provides comparative information for those issues that were reported in the corresponding report during 2010.

2.0 Background

- 2.1 Children's services in Leeds are currently undergoing an important period of change and improvement. Throughout 2010 work at citywide and local level has focused on responding to the priorities set out in the Children's Services improvement Plan, which in turn was in part a response to a Government Improvement Notice. A new Director of Children's Services, Nigel Richardson, joined Leeds in September 2010 and has given further impetus to the improvement and transformation work across the service, which includes a focus on stronger locality working. Elected Members have an important role to play in supporting and contributing to this work, particularly at a local level. This requires a good understanding the local context to enable better targeting of priority areas, particularly in relation to the priorities and ambitions of the new Children and Young People's Plan, which is currently under development (and discussed below).
- 2.2 To support Councillors to undertake this work, a process has been established for Area Committees to receive two performance reports per year. One report for the February/March cycle that focuses on educational attainment, attendance, exclusions, Ofsted judgments and NEET. The second report is produced for the September/October cycle and focuses on Looked After Children (LAC) data, C&YPSC assessment data and CAF data.
- 2.3 Information on the new CYPP for 2011-15 is provided in this report. The new plan is built around delivering against five outcomes and 11 priorities. The new plan will provide a platform to further improve reporting to Area Committees and identify a wider range of valuable locality data to ensure Councillors have the information to more fully understand their neighbourhoods and improve outcomes for children, young people and their families.

2.0 Structure of the Report

- 2.1 The first part of the report provides a brief overview of the education and NEET and Not Known data that is being reported with further detail, including the disaggregated data at Area Committee or Ward level, provided in the appendices listed below:
- Appendix 1 - Ofsted inspection judgments; attainment; absence/ attendance and exclusions data
 - Appendix 1a - NI 108 – Key Stage 4 attainment for Black and minority ethnic groups
 - Appendix 2 - NEET and Not Known data
- 2.2 The second part of the report provides information on key recent inspections that have taken place across Children's Services. It also provides an update on the new Children and Young People Plan for 2011-15 and its outcomes and priorities.

3.0 Education Data

3.1 The data relating to **education** included in Appendix 1 covers the following areas:

- **Ofsted Judgements Block A Performance Profile**
- **Attainment** – foundation; primary and secondary
 - **NI 72** - Early Years Foundation Stage to increase achievement for all children age five
 - **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2
 - **NI 73** - Achievement at level 4 or above in both English and Maths at Key Stage 2
 - **NI 75** - The number of pupils achieving 5 or more A*-C or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4

* Please note 08/09 data is also provided for **NI 76** and **NI 75** as these indicators were included in the Jan 2009 -10 report that detailed education attainment results.

- **Absence / Attendance (local data)** – primary attendance and persistent absence; secondary attendance and persistent absence
- **Exclusions (local data)** – permanent and fixed term exclusions (number and rate per 1,000 including academies)

3.2 In addition to the above, an update has also been provided against some key performance indicators included within Improvement Notice which are as follows:

- **NI 78** – Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*- C grades at GCSE and equivalent including GCSEs in English and Maths
- **NI 79** - Achievement of a Level 2 qualification by the age of 19
- **NI 102 A)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2
- **NI 102 B)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4

NI 108 – Key Stage 4 attainment for Black and minority ethnic groups is also included in the Improvement Notice. Detailed information on this indicator can be found in Appendix 1a.

4.0 NEET Data

4.1 Data on November figures for NEET and Not Known can be found in Appendix 2. As well as the city wide positions, the data has been disaggregated to ward level.

4.2 Whilst the NEET and Not Known positions are improving, they are still a major challenge for the City which the public and private sector will need to collectively address to ensure young people have improved outcomes and are able to participate and contribute to the communities in which they live.

4.3 There has been improved comparative performance and a positive overall reduction in the annual NEET figures, from 9.6% in 2008-09 to 8.2% in 2009-10. Increasing the levels of young people in employment, education or training is one of the 11 priorities in the new Children and Young People's Plan. We are keen to find strategies that will build on the improvements of the last year, but also recognise that doing so will be particularly challenging given the current economic context. The Connexions Service has seen a reduction in staff numbers, meaning new approaches and partnerships will be needed for children's services as a whole if we are to sustain the recent improvements made on the NEET and particularly the Not Known level. It will also be important to monitor the impact on changing national policy, for example the removal of Education Maintenance Allowance, as this may also make the prioritisation of reducing NEETs

and not knowns more challenging. A targetted focus on 'turning the curve' around NEETs will begin shortly (discussed in the CYP Plan section below) and it is intended that this will help to find the best solutions to the issue within the changing context.

- 4.4 Other developments relating to the NEET agenda include the merger of The Children Leeds Learning Partnership, the 14-19 Strategy Group and the IYSS Board to form the 11-19 (25 for disabled young people) Learning and Support Partnership which met for the first time in September 2010. This Partnership will have clear ownership of the NEET Strategy on a permanent basis. The corporate NEET Improvement Board, which has driven significant improvements since November 2009, has passed all residual elements of the NEET Improvement Plan to this new partnership.

5.0 Update on Recent Inspections in Children's Services

- 5.1 Appendix 1 contains an update on the inspection reports published on the Ofsted website as at 31st December for **primary schools, secondary schools and sixth forms**. Other recent inspections that have taken place in Children's Services include the **Adoption Service** inspection.

- 5.2 The **Adoption Service** inspection report was published on Monday 11th January. The service has been graded as 'good' overall, with some outstanding features. This is considered a significant achievement for the service and for all the partner agencies who support them in delivering such high standard of provision in this very challenging field.

- 5.3 The scores for the different aspects of the inspection are as follows:

Overall grading:	Good
Be Healthy:	Not judged on these inspections
Stay safe:	Good
Enjoy and Achieve	Outstanding
Positive Contribution:	Good
Economic wellbeing:	Not judged on these inspections
Organisation:	Good

- 5.4 The positive comments in the report reflect improvements across the service and this is a very positive indicator for the service and the rest of Children's Services. This follows a positive inspection for the fostering earlier in 2010, when the service received a 'good' rating overall.

- 5.5 Leeds has 13 children's homes, including East Moor Secure Children's Home. All of Leeds' residential provision is judged by Ofsted as satisfactory or good, one home has benefited from a closely supervised management plan to achieve satisfactory and was inspected on 14th January 2010, achieving a verbal report of satisfactory, this judgement will be published within 2 weeks.

- 5.6 The **Youth Offending Service** received top marks in its recent inspection report. The findings published on 12th January stated the youth offending service in Leeds is performing very well.

- 5.7 Leeds scored well above the national average in all three areas inspected by HM Inspectorate of Probation – safeguarding, risk of harm to others, and reducing the likelihood of re-offending. The report is scored as a percentage of work that the inspectors judged to be of high quality in each category, and the level of improvement needed. The results were as follows:

Safeguarding – 84% (national average is 67%)
Risk of harm to others – 76% (national average is 62%)
Likelihood of re-offending – 83% (national average is 69%)

- 5.8 Inspectors agreed that the service only needed a minimum level of improvement for each category. This is the highest rating available to the inspectors, and equivalent to a grade of '**outstanding**'.

- 5.9 Since Ofsted commenced inspecting **Children's Centres** in September, 5 Children's Centres have been inspected.
- 5.10 **Seacroft Children's Centre** received the highest possible score in every category of the Ofsted report and obtained an '**Outstanding**' judgment. The inspectors highlighted the determination of all staff to secure outstanding outcomes for children and their families, as well as the centre's extremely flexible approach to the delivery of services that ensures the exceptional support provided is correctly targeted to the changing needs of the community, families and children.
- 5.11 The 4 other Children's Centres that have been inspected and the judgments they received are outlined below:

Harehills	Good
Little London	Good
Burley Park	Satisfactory
Richmond	Satisfactory

6.0 Children and Young People Plan (CYPP) 2011-15

- 6.1 Although the government has stated its intention that there will no longer be a statutory requirement to have a Children and Young People's Plan, Leeds' Children's Trust Board (CTB) has confirmed its commitment to having a single shared vision for children and young people across the city and a set of priorities to focus joint effort and activity.
- 6.2 The city wide planning framework for Leeds identifies the CTB as the owner of one of five City Priority Plans -The Children and Young People Plan. The other four City Priority Plans are: Safer Leeds; Health and Wellbeing; Sustainable Economy; and Regeneration and Development. Each plan will have a four year timescale commencing April 2011. It is anticipated that the final draft of the refreshed CYPP will be taken to the CTB on March 24th and the Children's Services Scrutiny Board on March 17th.
- 6.3 The new Children and Young People's Plan is built around a new vision for Leeds to become a child friendly city. The idea of a child friendly city builds on a project developed by Unicef that aims to help cities develop a system of good governance committed to fulfilling children's rights. There is more information on the website www.childfriendlycities.org. This city ambition can be used to engage a wide range of partners, public, private, voluntary and communities more generally in a collective effort to put the child at the heart, make the economic case for investing in the future, and evidence the voice and influence the child.
- 6.4 The five outcomes the CYPP will cover to make sure that children and young people:
- are safe from harm;
 - do well in learning and develop skills for life;
 - choose healthy lifestyles;
 - have fun growing up; and
 - are active citizens who feel they have voice and influence,

will be underpinned with a short, clear set of eleven priorities, including a cross-cutting focus on minimising the effects of poverty on children and families (see Appendix 3 for a breakdown of outcomes; priorities and the delivery lead). They will be delivered by creating a stronger sense of the shared values and behaviours that bind the children's workforce and these will in turn reflect the Council's new corporate values. To do this there will be an increased focus on working in partnership to develop the children's workforce together in a way that helps us realise our ambitions. An 'outcome based accountability' approach will be used to engage those who can make a difference to the priority areas.

- 6.5 Using this approach, in the short term there will be an immediate drive to re-assess current activity around three areas where children's services partners have identified the need to 'turn

the curve' as quickly as possible. Workshops to begin this effort by using outcomes based accountability are planned for late January. These will cover three key measures: the number of looked after children; the number of children and young people not in employment; education or training and the level of school attendance.

- 6.6 Outcomes based accountability is an approach that engages a broad cross section of partners and staff to work out how best to develop practical action plans that deliver against priorities and improve the baseline position (commonly known as the 'turning the curve' methodology) for key measures. It is proposed to use this approach at city and locality level.

7.0 Implications for Council Policy and Governance

- 7.1 The performance data and ongoing activities mentioned in this report will help inform future policy / strategy development as well as the redesign of Children's Services.

8.0 Legal and Resource Implications

- 8.1 There are no legal and resource implications.

9.0 Conclusions

- 9.1 Not applicable as the report is information based.

10.0 Recommendations

- 10.1 Area Committees are requested to note the contents of this report, to inform their role in improving outcomes locally.

Background papers

Children's Services Performance Report to Area Committees: February/March 2010
Children's Services Performance Report to Area Committees: September/October 2010
Children's Services Performance Update Report: Executive Board, 15th December.



Report of the Director of Environment & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: St Gabriel's Community Centre – 12 Month Review Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides a review of the operation of St Gabriel's Community Centre over the last 12 months. It highlights the work of the Management Committee, Area Management Team and partners in supporting the operation of the centre.

1.0 Purpose of this Report

1.1 The purpose of this report is to provide the Outer South Area Committee with an overview of the operation of St Gabriel's Community Centre over the last 12 months since it was decided to extend the review period on the building for a further 3 years with annual reviews.

2.0 Background Information

- 2.1 In November 2007 work on the Outer South's Community Centre portfolio commenced. The scope of the work was to ensure that the Area Committee had a portfolio of facilities which were well used, in relatively good condition and were financially efficient to operate. From this exercise, a number of buildings were highlighted for review. In April 2008 the St Gabriel's Centre was added to the delegation and drawn into the review.
- 2.2 St Gabriel's was drawn into the review due to a number of factors – the lease between Leeds City Council and the church for the building was due for renewal, the centre was only being used for eight hours per week for Youth Service sessions and the facility costing nearly £23,000 to operate in 2007/08, with only £279 income being generated.

2.3 Following consideration of a report in April 2008, a further report was presented to Outer South Area Committee in March 2009 detailing the situation. In March 2009 the Area Committee decided that the facility could have an extended review period of 12 months due to community interest shown in developing new activities at the facility and the numbers of local community members wanting to establish a Management Committee which would publicise and promote the building as well as working with local people to deliver activities which people would like to participate in. In 2010 the review period was extended by the Area Committee for a further 3 years with yearly update reports.

3.0 St Gabriel's Community Centre - 12 months on

3.1 Since March 2010, work has continued at the centre led by the Management Committee which has seen a range of activities promoted. However, the group is just recovering from not having a fully active Secretary in the previous year due to family illness. Overall, there is a good deal of pressure on what is a small management committee who find it difficult to manage the centre as well as being the organisers of some activities.

3.2 Youth Service

3.2.1 Over the year numbers at the Monday session have dropped to an average of 3 young people per session. New publicity and leaflet drops have been carried out in the area. Sadly the numbers did not rise beyond the 3. In October staff were advised that unless the numbers increased there was potential that the session would close.

3.2.2 Work with a dance provider to secure funding via the Sports Unlimited Fund to support a new piece of work was successful in November 2010. This work has since been developed on a Wednesday evening beginning on 12th January 2010. In January the Monday youth session was closed.

3.2.3 The Thorpe Mobile session has been operational for the last nine months and has a regular attendance of 7 young people. All from the Thorpe area.

3.3 Support from Area Management Team

3.3.1 The Area Management Team has continued in its role of providing support and guidance when required. Last year the Area Committee agreed a protocol (Appendix 1) to help the Management Committee to be more effective in dealing with issues. However, recent events suggest that this needs to be revisited so as to ensure that it operates to its potential. It is proposed to monitor this through the Community Centres Sub Committee.

3.3.2 Use of the facility has dropped below the previous reported 30 hours per week. The majority of activities taking place continue to fall under the category of free lettings, therefore no additional income has been generated but caretaking costs have decreased. This is due to the key holding arrangements with the Management Committee. The timetable below shows the programme of regular activities taking place at the centre. In addition to this regular weekly programme a number of activities take place alongside other activities. These include a book club, community meetings and holiday fun sessions for children.

Day	Activity
Monday	Youth Service Senior Youth Club 7.00 – 9.00pm (Weekly) not operated since January 2011.
Tuesday	Mums & Tots 9.30 – 11.30am (Weekly) Youth Service Intermediate Youth Club 6.00 – 8.00pm (Weekly) Management Committee 8.15 – 10.00pm (Fortnightly)
Wednesday	Boogie Babies 9.30 – 10.30am (Weekly) Youth Service Dance Club Labour Party Ward Meeting 6.30 – 10.00pm (second Wednesday monthly) Councillors Advice Surgery 5.30 – 7.30pm (fourth Wednesday monthly)
Thursday	Mums & Tots 9.30 – 11.30am (Weekly) Youth Service Senior Youth Club 7.00 – 9.00pm (Weekly)
Friday	Coffee Morning 10.00 – 12.00pm (Monthly) Soup Lunch 11.00 – 2.00pm (Monthly) Bingo Session 7.00 – 9.00pm (Monthly)
Saturday	
Sunday	

3.3.3 The table below provides an updated financial position in February 2010/11 against the end of year figures for 2009/10. Please note that the figures at February are subject to change due to any charges which may come through on the account by the end of the financial year:

Cost Type	2008/09	2009/10 (at 08/02/10)	2010/11 (at 3/2/11)	2010-11 projection
Rates	£1,109	£1,164	£1,056	£1,050
Caretaking	£18,963	£6,102	£1,595	£6,390
Premises (utilities / supplies / services)	£4,302	–£2,256 (due to large credit on electricity bill)	£2,853	£4,670
Management Fee (LCC Corporate Property Management)	£2,455	£299	£694	£2,540
Insurance	£430	£440	£430	£430
Maintenance costs	Included in premises costs in 08/09	£1,830	£1,010	£1,010
Income from Lettings	–£294	–£60	–£60	–£60
Total	£26,965	£7,519	£7,578	£16,030

The table above shows the running costs of this facility doubling from the previous year's level. The fact that the utility bill showed a credit in 2009/10 gives a distorted view of the comparison to last year.

3.4 St Gabriel's Management Committee

3.4.1 The Management Committee was established by local residents in response to the first review. Recently the committee has operated with a reduced membership of around 4 and is supported by local Councillors. The committee's main focus continues to be around generating activities and promoting the facility for use by local people. The management committee continues as key holders for the facility, which has

assisted in keeping caretaking costs down. It has though caused some confusion with services who are bypassing officers in CPM by gaining access through local key holding. Since this issue has been identified the management committee and CPM have agreed to work within the protocol to address this.

- 3.4.2 The Management Committee has maintained the 2 major additions to their calendar of events this year with the staging of a Summer Fayre and Christmas Fayre. Also, a group of people traveled to Blackpool for the annual lights show.
- 3.4.3 The management Committee has voiced concerns regarding the building being fit for purpose and feasibility is being undertaken on the kitchen for the installation of a new cooker. The results of this will be known soon. It is felt that such work might improve the sellability of the centre as a local resource. The roadside barrier outside the centre remains a concern. Issues highlighted will be tracked for action by the next Community Centres Sub Group.
- 3.4.4 The management committee is still encouraging more activities at the centre and is keen to explore options with local users.

3.5 Views from St Michael's Church

- 3.5.1 As with previous reports the views of St Michael's Church have been sought. St Michael's own the facility and Leeds City Council had a 15 year lease for St Gabriel's with them until it expired in April 2008. Part of the facility is still used for church services.
- 3.5.2 In addition to St Gabriel's, St Michael's Church has a church hall which they hire out for local community activities. This is very well used and they find it hard to cater for all parties interested in hiring out space at the church hall. In particular they note the lack of capacity for meeting space in the area. Where possible, groups are referred to St Gabriel's to see if the space there would be suitable for use.
- 3.5.3 The trustees at St Michaels also comment that they feel that the youth facilities on offer at St.Gabriel's are first class and feel that the facility should remain open for the local youth to meet and socialise. They also opine that there is a great need for a youth club in the Falls and East Ardsley overall and believe that St.Gabriel's offers the ideal place and facilities.
- 3.5.4 The church trustees remain of the view expressed in previous years that if Leeds City Council were to cease their involvement with St Gabriel's Centre, then they would have no option but to sell the building, as they feel they wouldn't have enough time or sufficient funds to commit to the running of the facility or to carry out any repairs to the property.

4.0 Implications For Council Policy and Governance

- 4.1 There are no direct implications associated with Council Policy and Governance as a result of this report.

5.0 Legal and Resource Implications

- 5.1 The legal implications of this report would be associated with the implementation of any lease agreement between Leeds City Council and church trustees. The lease would follow the standard terms and conditions, as agreed by Executive Board in

2005, for a six year full internal and external repairing and insuring lease with a break clause after a three year period.

- 5.2 Having decided to keep St Gabriel's open as a functional community centre for a further 3 years in 2010 the various budgetary resource implications are detailed above.

6.0 Conclusions

- 6.1 While there are a number of other community facilities in the area, it is acknowledged that they are usually fully booked. Having successfully addressed previous issues such as having appropriate furniture and equipment, the management committee continues to pursue the issue of 'fit for purpose' with regards to the condition of the kitchen and other issues. Action on these issues has been identified and it is proposed to track the progress on them at the Outer South Area Committee Community Centres Sub Committee.
- 6.2 Youth Service continue to respond to local need with appropriate sessions at the centre, as well as using the youth bus locally and in the wider Ardsley & Robin Hood area.
- 6.3 Last year the Area Committee was asked to note that the Management Committee was operating near to or at there full capacity. This year it is apparent that the numbers of committee members has reduced which will increase the pressure on those left. At the time of writing it is understood that the Management Committee AGM planned for Friday 18th February did not go ahead. A verbal update will be provided to the Area Committee.
- 6.4 Following consideration of the above information, the Area Committee is asked to note that last year an extended the period of review of 3 years was agreed. The second annual update will be given in March 2012.

7.0 Recommendations

- 7.1 Outer South Area Committee is asked to consider the following recommendations:
- 7.1.1 Members are asked to note the content of this report and make comment and receive a further report in March 2012.

Background Papers:

- St Gabriel's 12 month review March 2010

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St Gabriel's Community Centre - Protocols

Issue / Question	Who can help	Contact Details
<i>Repair issues</i> – has something in the centre been broken? Is something not working properly? Any general issues around maintenance of the facility	All repair requests must be reported through to Civic Buildings Helpline. This will ensure the repair is recorded on the repairs system and a reference number will be generated	Civic Buildings Helpline: 0113 2474105
<i>Caretaking or Cleaning</i> – if a caretaker hasn't arrived at the facility, if there isn't any cleaning materials available to use	If a building is not open between 9am – 5pm when it should be, please call one of the South Area Buildings Team. If the facility is not open when it should be after 5pm, please contact LCC Security Services. Do not open the building for another organisation even if you are they key holder.	Sharon Smith: 07891 273350 sharon.smith@leeds.gov.uk Angie Baker: 07891 272804 angie.baker@leeds.gov.uk LCC Security Services: 0113 2630440 Civic Buildings Helpline: 0113 2474105
<i>Key holding</i> – if keys are lost, stolen or don't work	Keys lost or stolen must be reported immediately to the Civic Buildings Helpline. If users don't have access to the facility when a letting is in place and it is after 5pm, then please contact LCC Security Services	Civic Buildings Helpline: 0113 2474105 LCC Security Services: 0113 2630440
<i>Furniture & Equipment</i> – if there is inadequate furniture or equipment at the facility	Requests for equipment or furniture should be submitted in writing with full details to the South East Area Management Team. All requests will be considered by the Outer South Community Centres Sub Committee. All requests for such items must be agreed by the sub committee.	Tom O'Donovan – Tom.odonovan@leeds.gov.uk 0113 395 1655
<i>Lettings</i> – any questions relating to lettings – charges or application forms	Contact Lettings Unit regarding any queries about lettings applications or a current lettings at the facility	Lettings Unit – 0113 2243845
Review Report for Area Committee – deadlines, questions, content	South East Area Management Team will oversee the review report which will go to the Outer South Area Committee on Monday 14 th March 2011. Deadline for information for report: 5 th Feb 2011 Area Committee Chairs Briefing: 25 th Feb 2011 Area Committee Meeting: 14 th March 2011	Tom O'Donovan – Tom.odonovan@leeds.gov.uk 0113 395 1655

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Originator: Victoria Nunns

Tel: 57450

Report of the Chief Recreation Officer

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Site Based Gardeners in Community Parks & Green Spaces

Electoral Wards Affected:
Morley North
Morley South
Ardsley & Robin Hood

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is to provide the Area Committee with a review of the work undertaken by the site based gardeners in the Outer South Area, which has been funded from the Well being Budget from 1st July 2010 to 31st March 2011. Furthermore the report looks at the options available to continue the service.

1.0 Purpose Of This Report

- 1.1. The purpose of this report is to provide the Area Committee with a review of the site based gardeners scheme that is currently funded by the Area Committee Wellbeing Fund. This funding is due to cease on 31st March 2011.
- 1.2. The report also outlines options available to the Area Committee for the continuation of the service.

2.0 Background Information

2.1 The parks & greenspace areas currently hosting site based gardeners are:

Sites/Group of sites with a site based gardener	Ward
Drighlington Park and Churwell park	Morley North
Lewisham Park	Morley South
Lowry Road And Smithy Lane recreation ground	Ardsley Robin Hood
Wide Lane, Magpie Lane play areas and Hembrigg Park	Morley South
Woodlesford Park, Shayfield recreation Ground and Carlton Village Green	Rothwell Ward

- 2.2 Since the introduction of the site based gardeners in 2007, there has been a significant change in public opinion. It is apparent that complaints to both Ward Councillors and the Parks and Countryside Service have declined. It must be stressed that this information is only anecdotal. In addition, the service has observed an increase in the number of residents using parks and open spaces resulting in feed back from users being complimentary of the service rather than critical. This information was accrued through conversations with the site based gardeners.
- 2.3 Each of the site based gardeners have built a rapport with users, local residents, Ward Members and local groups developing a sense of shared ownership for the site and the activities that are undertaken there. In addition, the gardeners develop a sense of responsibility and the attainment of a wealth of knowledge pertinent to the site and the people who use it. Certainly the rapport with the public often enables problems to be dealt with effectively and helps to reduce the pressure on the wider service in the area allowing issues to be resolved with little or no budget implications for Parks and Countryside.
- 2.4 In Drighlington, the Parish Council meet regularly with both the site based gardener and the area officer to discuss maintenance issues along side projects that they wish to undertake.
- 2.5 At Lowry Road, the gardener not only manages the shrub beds by undertaking litter collection and seasonal pruning, but also tends to the grass and paths, removing graffiti and over hanging branches, alongside engaging with members of the local community by being a constant visible presence on site during the day. Where once Lowry Road Public Open Space suffered from anti social behaviour, the site based gardener has managed through close working with Ward Members and residents, to improve the appearance of this public open space making it a more attractive and inviting space to visit.

- 2.6 At Lewisham Park the site based gardener undertakes a variety of tasks from grass cutting to managing the artificial cricket wicket, keeping the surface clean and the wickets ready for use, along side maintaining the bowling green and seasonal bedding displays. Additional duties involve emptying of bins, community engagement, providing advice and tips on horticulture along with keeping the park well tended.
- 2.7 The final site based gardener of the provision is responsible for the green spaces along Wide Lane, Magpie Lane and Hembrigg Park undertaking gardening duties that range from litter collection and seasonal pruning through to grass cutting, marking out of sports pitches, inspecting the refurbished play areas and the newly installed youth hub on Magpie lane along side carrying out strimming work around obstacles and inspecting the sports pavilion.
- 2.8 Revenue funding made available by the Area Committee Well being fund was to the value of £60,380 in 2008/09 and £46,182.50 in 2009/10. £15,712.50 was match funded by Parks and Countryside. In order to continue this service the Parks and Countryside service continues to seek mainstream funding for increased staffing via the budget processes of the Council.

3.0 Main Issues

- 3.1 To continue with the existing service of four site based gardeners would require £69,903 for the financial year 2011/2012. In the light of Well being Revenue Budget pressures already existing in Outer South, two options are proposed to achieve the most effective use of resources.
- 3.2 Option 1 recommends the funding of three site based gardeners to operate as per the current arrangements as per the table below :-
- This option would require £69,903 of funding for the financial year 2011/2012

Sites/Group of sites with a site based gardener	Ward
Drighlington Park and Churwell park	Morley North
Lewisham Park	Morley South
Lowry Road And Smithy Lane recreation ground	Ardsley Robin Hood
Wide Lane, Magpie Lane play areas and Hembrigg Park	Morley South
Woodlesford Park, Shayfield recreation Ground and Carlton Village Green	Rothwell Ward

- 3.3 A second Option that could be pursued would be to employ three site based gardeners for 6 months to operate again as per the table below : -

Sites/Group of sites with a site based gardener	Ward
Drighlington Park and Churwell park	Morley North
Lewisham Park	Morley South
Lowry Road And Smithy Lane recreation ground	Ardley Robin Hood
Wide Lane, Magpie Lane play areas and Hembrigg Park	Morley South
Woodlesford Park, Shayfield recreation Ground and Carlton Village Green	Rothwell Ward

- This option would require £34,951.50 of funding for the period 1st April to 30th September 2011.

4.0 Implications For Council Policy and Governance

- 4.1 There are no implications on Council Policy and Governance associated with this scheme.

5.0 Legal and Resource Implications

- 5.1 There are no legal implications associated with this scheme.

- 5.2 The resource implications associated with this scheme are: -

Option 1

- A cost of £69,903

Option 2

- A cost of £34,951.50

6.0 Conclusions

- 6.1 It is clear that the site based gardeners have proven to be extremely popular with local residents and a great asset to the service. Since their introduction the general condition of the sites have improved markedly however the funding needed to continue the improvements at their present level will not be available owing to the current financial climate
- 6.2 To retain the benefits of having site-based gardeners from 1st April 2011 to 31st March 2012, option 1 is the Parks and Countryside preferred option.

6.3 However Parks and Countryside understand the pressures on the council as a whole and realise that securing this level of funding may be difficult. They are therefore seeking to develop a volunteer resource to assist with the maintenance of their parks gardens and open spaces in partnership with the existing staff. Enabling and empowering volunteers to undertake work such as pruning, brash cleaning and litter collection.

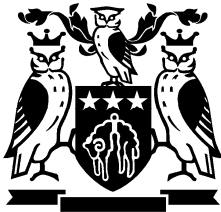
7.0 Recommendations

7.1 The Area Committee is asked to consider the contents of the report with a view to supporting the continuation of the site based gardeners through either option 1 the preferred option or option 2 from 1st April 2011.

Background Papers

- Site Based Gardeners in Community Parks & Green Spaces 30th March 2009
- Site Based Gardeners Report 7th July 2008

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Leeds
CITY COUNCIL

Originator:
Sarah Gill

Tel: 0113 3951654

Report of the Director of Neighbourhoods & Housing

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Cover Report: Priority Neighbourhood Worker and Neighbourhood Improvement Plans 2008-11

Electoral Wards Affected:
 Ardsley and Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

In September 2008, the Area Committee renewed its commitment to supporting deprived neighbourhoods by approving a revised programme of Neighbourhood Improvement Plan's (NIPs) and three years funding for a Priority Neighbourhood Worker (PNW), subject to annual Executive Board approval of the delegated Well being Budget. Members received detailed six monthly reports at Area Committee and brief updates through the Area Managers report. This report presents the evaluation report of the Priority Neighbourhood Worker and 2008-11 NIP programme as part of the monitoring process and asks Members to consider future funding of this programme.

1.0 Purpose of the Report

1.1 The purpose of this report is to introduce the evaluation report of the Priority Neighbourhood Worker project and the 2008-11 NIP programme, as part of the Well being funding monitoring process. The report also invites Members to consider the future of the programme.

2.0 Background

- 2.1 In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Neighbourhood Improvement Plans (NIPs). In September 2004, the Area Committee identified Priority Neighbourhoods on the basis of their level of deprivation and instances of recurring issues such as anti social behaviour and environmental problems.
- 2.2 In November 2006, the Area Committee considered a report and agreed to commission Health for All, a community development charity, to deliver the PNW project. In August 2008, the PNW left to take up alternative employment. At the time Area Management took the opportunity to review the PNW project in relation to Area Committee's enhanced community engagement role and changes to the Area Delivery Plans.
- 2.3 In September 2008, the Area Committee renewed its commitment to NIP's by approving a three year PNW project to deliver a revised programme of NIP's. Funding for the PNW post until 30th November 2011 was also approved by the Area Committee, subject to annual Executive Board approval of the Well being Budget. The PNW took up her post at Health for All in December 2008.
- 2.4 The role of the PNW had always involved developing community empowerment and the capacity of residents to organise and represent their area. This work includes supporting residents with training and developing their role, in planning, organising and managing their own community initiatives and projects. In September 2008, Members recognised that beyond the NIP a stronger and more robust agreement was required to define this critical work. The 'Supported Area' was developed and agreed as a means to achieve this.

3.0 Evaluation Report

- 3.1 A key aspect of the community development work undertaken by the PNW is to build and strengthen relationships between local people and those in positions of power so that everyone can take part in resolving issues that affect residents' lives. For those small number of volunteers, with limited confidence and skills, who wish to take on these vital leadership roles in their communities, it can be a daunting task. The support from a PNW to create opportunities for individuals to learn new skills and build community spirit is essential to build strong and cohesive communities.
- 3.2 The attached evaluation report has been written by the Priority Neighbourhood Worker and the Chief Executive of Health for All. The report structure covers the aims of the project and details how these have been achieved.
- 3.3 2008-2011 has seen NIP's completed in Oakwell's and Fairfax (Morley North), Wood Lane (Rothwell), Harrops and Bridge Street (Morley South) and Thorpe (Ardsley and Robin Hood). Each NIP is managed by a multi agency steering group which has been chaired by a Ward Councillor. Among other things the steering groups has overseen a consultation exercise to inform and deliver a local action plan. A number of activities and projects have been achieved to benefit the communities and two new tenants and residents associations established; Tingley Bar, (Harrops estate in Morley), and Oakwells and Fairfax (Drighlington).

- 3.4 On completion of a NIP the tenants and residents association become a 'Supported Area'. Four tenants and residents associations have been supported by the PNW through the supported area work; Newlands and Denshaws (Morley North), Tingley TARA and John O'Gaunts (Rothwell). Northfields and Hopefields (Ardsley and Robin Hood) joined the 'Supported Area' programme at the request of Ward Members, having not previously been a NIP area.
- 3.5 In addition to the NIP's and Supported Area work, the PNW has a crucial role in delivering the Area Committee's community engagement strategy. Over the Summer of 2010, the PNW completed 100 questionnaires at community days organised by Outer South tenants and residents associations. The PNW has been instrumental in the successful delivery of 3 participatory budgeting initiatives in the Outer South.

4.0 Future Work

- 4.1 The late start date of the PNW in December 2008 caused a slippage in the timetable for delivering Outer South NIPs and leaves two NIPs still to be delivered from the revised NIP programme.
- 4.2 Outlined below is a summary of future work that is dependent on the PNW to deliver:
- Establish and deliver a ten month NIP in the Asquith/Ingles, (Morley North).
 - Establish and deliver a ten month NIP in the Springbank/Moorlands, (Morley North).
 - Support AVH in establishing and developing a new tenants and residents association in Lofthouse.
 - Support the development of the 'Supported Area' programme of priority neighbourhoods in Newlands and Denshaws, Tingley, Thorpe, Northfields and Hopefields, John O'Gaunts and Wood Lane by continuing to deliver an appropriate level of support for governance and project delivery to residents.
 - Support the development of the 'Supported Area' programme of priority neighbourhoods at an enhanced level at Oakwells and Fairfax TARA & Harrops and Bridge Street TARA, to increase membership and capacity and skills amongst the group.
 - Deliver the Outer South Area Committee Community Engagement strategy – including completion of Gildersome PB, and consultation activities with residents to inform the Area Committee's Area Delivery Plan.

5.0 Funding

- 5.1 The current project is due to end on 30th November 2011. Based on a work programme to be delivered over the next two years it is recommended that Members agree to a further two years from 1st April 2011. This would secure the position of a PNW from 1st April 2011 – 30th March 2013, subject to annual Executive Board approval of future well being budgets.
- 5.2 The contract with Health for All provides both parties with a three month notice period for the PNW post.

6.0 Implications for Council Policy and Governance

- 6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

- 7.1 There are no legal implications from this report.
- 7.2 Resource implications for future revenue Well being Budget if Members approve funding to continue the project, subject to annual Executive Board approval of the delegated Well being budget.

8.0 Conclusions

- 8.1 The Priority Neighbourhood Worker and 2008-11 NIP programme is a successful Area Committee project which contributes to supporting a number of Area Committee priorities across the Outer South.
- 8.2 The report forms part of the Well being Budget monitoring requirements by presenting an evaluation report to Members accounting for the revenue well being funding allocated.
- 8.3 Members are asked to discuss and agree the future of the PNW project and programme of NIPs, based on their commitment to priority neighbourhoods and enhanced role of community engagement.

9.0 Recommendations

Members of the Outer South Area Committee are requested to:

- a) Note contents of Report and make comment as appropriate.
- b) Consider and agree priority neighbourhoods as an Area Committee priority as outlined in 4.0.
- c) Consider and agree to extend the PNW project for a further two years from 1st April 2011 to 31st March 2013, subject to annual Executive Board Approval of future Well being budgets.

Background Papers

- Priority Neighbourhood Worker and Neighbourhood Improvement Plans September 2008
- Priority Neighbourhood Worker Update June 2009
- Priority Neighbourhood Worker Update November 2009
- Priority Neighbourhood Worker Update June 2010

Evaluation Report of the Priority Neighbourhood Worker Project

The is the evaluation report of the Priority Neighbourhood Worker project from December 2008 to March 2011. The post is employed by Health for All on behalf of the Outer South Area Committee but is directly line managed by South East Area Management and located in the South East Area Management Offices within the Dewsbury Road One Stop Centre in Leeds.

The Project aimed to:

- Deliver a programme of Neighbourhood Improvement Plan's (NIPs) to the Outer South
- Engage with local residents
- Support Tenants and Residents Associations (TARA's) with organising Committee meetings, TARA meetings, guest speakers and promotion of the group, training and funding support.
- Support TARA's with the organisation of community events and projects
- Provide information on support services
- Establish new residents groups
- Undertake other work / Rothwell Families project
- Undertake Community Engagement Work and Participatory Budgeting Schemes
- Undertake Community Consultation Work
- Provide a link between NIPs, TARAs and tasking and support Community Safety projects

We Delivered:

4 NIPs were delivered in the Outer South to the following areas.

- Oakwells and Fairfax in Morley North
- Wood Lane in Rothwell
- Harrops and Bridge Street in Morley South
- Thorpe in Ardsley and Robin Hood

Research skills were used to produce an area profile for each of the 4 NIPs. The information was drawn from various sources, including information from partners and members who work within the area, local and national statistics, including the indices of deprivation.

Each NIP is chaired by a Ward Councillor and co-ordinated by the Priority Neighbourhood Worker. The Steering Group is brought together by the Priority Neighbourhood Worker (PNW).

To support each NIP a consultation takes place, and the Steering Group decides on the most appropriate way to consult with local residents to find about community views and key issues. The PNW role is then to co-ordinate and deliver the consultation.

The following details creative consultations coordinated by the PNW for the 4 NIPs.

Oakwells and Fairfax

During initial consultation, partners identified that residents from the Oakwells and Fairfax neighbourhood were reluctant to engage with activities outside of their estate. Concerns were raised that residents from within the boundary area were becoming isolated from the wider community.

A Family Fun Day was organised on 21st March 2009 at Drighlington Meeting Hall, and a consultation took place where residents had the opportunity to write down suggestions for their neighbourhood on to leaves of an 'Ideas Tree'. The 'Ideas Tree' was a miniature model of an oak tree where ideas could be written on to paper leaves, and swapped in return for an Easter egg.

Wood Lane

For the consultation a questionnaire was designed and delivered to every household within the NIP boundary, and responses were collected in reply boxes located at the newsagent on Manor Road and the Children's Centre. The consultation was also distributed at the Rothwell Children's Centre to local residents who attend the centre.

The questionnaire focused on discovering the skills local residents wanted to learn. 37 responses were received from the local community. The priorities of Health and Wellbeing, ICT, cooking, skills for Life, Arts and Crafts, Family Activities, Financial Support, Volunteering and Skills for Work emerged from the questionnaire results.

The results from the consultation influenced the priorities identified on the Action Plan.

Harrops and Bridge Street

Two consultations took place with residents of the Harrops and Bridge Street. The first involved a door knocking exercise. 62 residents were asked four questions about their neighbourhood. The second consultation took place at Fountain Primary School with children who attend the school and live within the boundary area of the NIP. The children were asked in small groups for views about their neighbourhoods and a story type board was produced. 7 children aged 5-11 years of age were consulted.

Thorpe

For the Thorpe Consultation a questionnaire was produced and delivered to every household within the boundary area. A display stand was produced with pictures of the Thorpe NIP area. Residents were asked to write their thoughts onto post-it notes. The display stand was situated at Thorpe Primary School on the annual sports day. 120 responses were received in total.

The Action Plan

Following the Area Profile being written and consultation results with Members, partners and residents being collated, a number of key priorities are identified. The PNW role is to devise an action plan to help partners work together to identify projects or actions which address the key priorities.

The information is then recorded on to the action plan, and at each NIP meeting each project or action is discussed and updated by the PNW. Administering the steering group is undertaken by the PNW and involves making sure the steering

group members are provided with a detailed action plan, minutes and agenda prior to each NIP meeting.

The PNW provides regular updates at each steering group meeting on projects and actions devised by the steering group. The role involves making sure actions and projects are moved forward. This involves considerable liaising with partners on the steering group outside of the NIP meetings and making regular requests for updates and presentations from partners.

The PNW supports Ward Councillors with their Community Champions roles, for example promoting Ward Members work through the achievements of the NIP and through the events organised as part of the NIP. To date four Community Newsletters have been produced (one for each NIP) and delivered to residents within the NIP boundary areas.

The PNW role involves encouraging all steering group members to play an active role in contributing to the action plan and in making decisions for the benefit of the neighbourhood. Partners involved with NIPs are now familiar with the process and have gained an understanding of what is expected from them as a member of the Steering Group.

A sharing of knowledge and skills is demonstrated by partners at NIP meetings. This avoids duplication of work, encourages a sharing of resources and promotes a clear aim from each steering group to work together.

The input from local residents enables NIPs to identify the Communities' needs from the resident's perspective as well as a professional's perspective.

Achievements of NIPs in the Outer South.

Oakwells and Fairfax NIP

As a result of discussions held at the Oakwell's and Fairfax Steering Group meetings an action plan was devised which consisted of the following four key priorities.

- Community Safety
- Activities for Young People
- Environment
- Community Engagement

The following is a summary of achievements from each of the priorities identified.

Community Safety

- Additional Youth Services and mobile provision was provided in the area addressing ASB and increasing the number of young people engaged with the Youth Service
- Operation Champion address issues of community safety
- Police attending TARA meetings

Activities for Young People

- Funding awarded for the creation of a community room at Drighlington

- The Health For All Children's Project received funding for their project working with 8-11 year olds
- Summer Activities were organised at Drighlington Rugby Club for young people

Environment

- Environmental Initiatives targeting littering and dog fouling, additional litterbins placed on the estate after consultation with local residents.
- Dog Fouling Warning Stickers placed around neighbourhood and letters sent to households.
- The Residents Association took part in Groundwork's Bulb Bonanza Scheme.

Community Engagement

- The NIP created and supported the Oakwell and Fairfax Residents Association which currently consists of five committee members.
- The Association has enabled residents to address neighbourhood issues such as ASB and environmental concerns directly with the relevant partners.
- The Residents Association organised its first community outing to Scarborough

Wood Lane NIP

(A full evaluation of the project is available at **Appendix 1**)

Activities for Young People

For part of the Action Plan updates were received from the Wood Lane Participatory Budgeting projects.

- **Wood Lane Junior Wardens**
As a result of the NIP Steering Group meetings Groundwork linked in with Victoria Primary School and Rosefarm Day Centre on the Wood Lane Estate to run the Junior Wardens Scheme.
- **Wood Lane Youth Project**
A regular update was received from the Youth Service Project where young people from Wood Lane were awarded funding towards youth activities over the summer holidays.
- **Wood Lane Teatime Club**
A regular update from the project was received. The NIP Steering Group members promoted the project to residents of the Wood Lane estate.

Thriving Communities

The consultation identified that people living on the Wood Lane Estate wanted advice around Debt issues. C.A.B. sessions were arranged through the Children's Centre. Demand from local residents was high and places became quickly booked up resulting in a long waiting list.

As a result a second project was organised by Aire Valley Homes who provided the 'Money Talks Officer'. The project offered free help and advice on managing money, checking benefits, and arranging for reduced payments to debts.

It was identified that residents wanted support with basic financial guidance. For example residents wanted information on how to manage bills and live on a budget. The Cook and Eat Project was organised through the Rothwell Families Project where families could learn to cook an affordable healthy meal together on a budget. The Wood Lane Teatime Club also offered local residents a place to purchase a healthy affordable meal for the family.

Learning

The NIP steering group developed several projects to address the community's needs. 'The jobseekers this is for you' involved the following partners: Job Centre Plus, Aire Valley Homes, Area Management and Joseph Priestley College.

The project targeted unemployed members of the community and involved the Aire Valley Homes Mobile being located outside of the Manor Road Shops. Staff attended the mobile office from Job Centre Plus and Aire Valley Homes for three consecutive Wednesday in May. 12 people attended the sessions for assistance with job searches' and writing up CV's.

In January 2011 as a result of findings from the NIP consultation the Rothwell Families Project and the Rothwell Children's Centre arranged for Jobcentre Plus Outreach Advisers to attend the Children's Centre every Monday in January 2011 to offer advice and information on CV's, Applications, better off calculations, in work benefit advice, job searches, childcare issues, college courses and work placements.

Training and skills

The NIP consultation highlighted IT training as a key interest from residents and the NIP Steering Group organised for an IT training course.

The project involved Joseph Priestley College, Area Management, Libraries, and Health for All. An IT training session was arranged for the 18th March 2010 at 1pm at the Rothwell Library which included child care facilities provided by the Health For All 'Funky Fun Bus.' Despite intensive publicity there was no take up for the IT training provided, although four parents attended the 'Funky Fun Bus' and engaged with staff. Two parents who attended the Funky Fun Bus have since taken up volunteering roles within the Wood Lane Teatime Club.

In December 2010 the Steering Group agreed to fund a First Aid accredited course for Wood Lane residents with some of the remaining NIP funds.

Harmonious Communities

The final project organised through the NIP was a community event on Saturday 24th July 2010. The event was supported by all Ward Councillors and the NIP steering group members. These included Youth Services, Rothwell Children's Centre, Victoria School, Extended Services, Area Management, Groundwork, Rothwell Tenants and Residents Association, Libraries, Aire Valley Homes, Wood Lane Youth Group, The Rothwell Families Project, Joseph Priestley College and the Police and Fire Services.

The focus of the Community Event was to promote local volunteering opportunities and give volunteers the opportunity to organise their own community event. The event was well attended and feedback from those volunteers involved and residents that attended showed that the day was a success.

Information Leaflets

As part of the NIP several leaflets were produced:

- A Job Seekers 'This is You' leaflet
- IT Sessions leaflet
- Volunteers required leaflet
- Community Event leaflet
- Job Centre Plus Outreach leaflet.

New Residents Group Formed

Oakwell and Fairfax

The Oakwells and Fairfax Residents Group formed in September 2009 and decided to organise a community event in 2010. As it was only a small tenants group at the time the committee decided to link in with the Parish Council on their Gala Day on the 17th July 2010. The TARA decided to run a tombola stall at the event to raise funds for the residents association. The funds raised supported a community outing to Flamingo Land in North Yorkshire.

Lindsey Broadbent, Chair of the Oakwells and Fairfax Residents Group, became a member of the Aire Valley Homes Area Panel as a representative for residents of the Oakwell's and Fairfax estate.

The Oakwell's and Fairfax Residents Association at the Parish Councils Gala Day.



The Tingley Bar Residents Group

The Tingley Bar Residents Group first meeting took place on June 17th 2010 at Fountain Primary School in Morley. Residents raised concerns of Anti Social Behaviour within the neighbourhood. The following partners were invited to meetings organised for the Tingley Bar Residents Group: Ward Councillors, AVH, Neighbourhood Watch, the Police and The Anti Social Behaviour Unit.

Lofthouse Residents Group

The reforming of a residents group in Lofthouse is in progress. A focus for the residents is to pursue a sports equipment project for young people in the area.

The PNW role will be to support the group until a Committee is established and the group is able to manage their own community initiatives.

Community Days

The PNW supported and attended planning meetings for community days and 9 Community Events. These included:

- 2 events organised by Newlands and Denshaws
- 2 events organised by the John O'Gaunts TARA
- 2 events organised by Tingley TARA
- 1 event organised by the Drighlington Parish Council, which the Oakwell's and Fairfax Residents Association attended.
- One event organised through the Wood Lane NIP.

The PNW assisted Committee Members in committee planning meetings for community events and projects. This involved supporting residents with identifying the roles of committee members, and good practice when working in a group. Good Practice examples include supporting Newlands and Denshaws with developing their own Child Protection Policy, and supporting John O'Gaunts TARA with completing the event handbook Risk Assessment required by Parks and Countryside to hold their annual community event.

The PNW supported residents with organising committee meetings and residents meetings with information on how to set agendas, project plan and take actions from meetings and organise an AGM. Information was provided on how to write up task lists for events, co-ordinate volunteers and design leaflets and posters to promote the group to the wider community. The PNW provided the TARA secretary with contact details for guest speakers and partners such as the Police, AVH, Parks and Countrysides, Highways; who all contribute to the TARA meetings. The PNW provides information to the TARA via the post and email.

Funding

The following TARAs requested support with filling in funding forms for the Area Committee Wellbeing Small Grants Scheme. This enabled funding for their Annual Community Day.

- John O'Gaunts TARA
- Tingley TARA
- Newlands and Denshaws

The PNW assisted TARAs with writing donation letters to organisations for funding towards community events.

Harrops and Bridge Street NIP

The Action Plan for the Harrops and Bridge Street NIP identified the following as priorities.

- Community Safety
- Few activities for children aged 5-12 years
- Community Engagement
- Environment
- Health and Wellbeing

Community Safety

The following is a list of achievements of each of the priorities

- The Prevent Programme aim was to tackle anti-social behaviour amongst the 13-19 year olds in the Harrops area of Morley. The project started on the 24th May 2010 and involved 12 two hour sessions. The success of this project resulted in the steering group using NIP Funding to support the continuation of the project.
- The Youth Service presented an evaluation of the project at the Steering Group meeting and brought details of a breakdown of how the £200 would support the project.
- The Youth Service has located the Youth Services Mobile Provision in the Harrops area on a Monday evening with the additional funding received through Extended Services and the NIP. Young people from the area have engaged with the Youth Service and are now attending sessions organised at Lewisham Park as a result of encouragement from Youth Workers, and attending sessions on the Mobile Facility.
 - In the Tenants and Residents Meeting awareness was raised amongst residents about the importance of reporting all ASB incidents. The following partners attended to support residents, these included: Neighbourhood Watch, ASB unit, the Police, Ward Councillors, AVH. Diaries were also provided and details on how to report ASB.
 - Two letter drops have taken place which gave contact numbers for reporting ASB incidents.
 - Four leaflet drops have taken place promoting the residents association.
 - Parenting Skills Courses were advertised at the TARA meetings and by Family Outreach Workers within the area.

- Police have noted a decline in reported ASB incidents especially when activities were in place for children and young people.

Few activities for children aged 5-12 years

- Extended Services organised children's activities and family activities including the Teddy Bears Picnic, the Keeping Safe Fun Bus and the Seaside Fun Day and Trash Art. All were open to children and young people who live on the Harrops.
- The Groundwork Junior Wardens Scheme received funding through the Harrops and Bridge Street NIP of £1000; the rest of the funds were provided through Aire Valley Homes. The sessions have been well attended by young people aged 5-12 years.
- The consultation with young people from the Harrops identified that children wanted sports activities such as cricket and football in Hembrigg Park. Following the results of the consultation the steering group funded the Community Sports Officer to deliver sporting activities for young people. 14 young people attended and feedback from those that attended was positive resulting in a request from children and parents for a second coaching session. The steering group decided to fund a second sports coaching project as a result of the feedback received.
- The Photography Project received £300 funding from the NIP. The steering group decided to fund the project, and arranged for the project to run straight after the Junior Wardens Scheme, and involve the same group of children from the Harrops.
- It was noted that activities for children within the area had reduced ASB incidents, and staff working on the projects noted a positive change in young people's behaviour and attitudes.

Community Engagement

- The Tingley Bar Residents Group was set up on the 17th June 2010. Speakers have included Neighbourhood Watch, ASB Unit, the Police, and AVH and Youth Service.

Environment

The consultation identified litter and general untidiness of the area as a priority. The NIP identified a number of projects to address this. These include the following:

- Community Clean Up organised through AMT and AVH on the 11th June 2010; skips provided on Askey Avenue, Harrops Grove, Harrops Terrace.
- Aire Valley Homes and Morley Elderly Action contacted all older residents within the area regarding the Morley Elderly Action Gardening Scheme.
- Community Clean Up organised by the Groundwork Junior Wardens Scheme to include TARA, AMT and Cast Teams for the 7th March 2011.

Health and Wellbeing

In Morley North the issue of a high teenage pregnancy rate and poor physical health was identified as priority issues. As a result the Junior Wardens Scheme and Youth Service included sessions on healthy eating in their programme. The Youth Service provided registering of the C Card at various Youth Centres with an aim of reducing teenage conception in the area. The Junior Wardens Scheme will visit the Morley Leisure Centre for an induction to the sports centre.

Thorpe Neighbourhood Improvement Plan

The Steering Group is made up of Councillors, local residents and Partners who work in the area. The NIP focused on the following priorities.

- Community Engagement
- Activities For Young People
- Environment
- Transport
- Learning

Community Engagement

- Stanhope Community Centre required upgrading to enable community use. Aire Valley Homes carried out a fire survey, improved the door access and provided a re-wire. Partners have been notified of the upgrades during steering group meetings.
- Community Payback will be involved in the re-decoration of the Community Centre once work is completed.
- Funding received through the NIP supported a Christmas tree for the Thorpe Village. Thorpe Primary School arranged for the school children to sing carols around the Christmas tree for the light switch on and the TARA, Dolphin Lane and parents from Thorpe Primary school to provide refreshments. The event had to be cancelled due to snowy weather conditions in the village on the night.
- A newsletter was produced promoting the Thorpe Halloween Event and giving an update on the NIP.

- Second newsletter was produced highlighting the NIP achievements and Easter Community Event.
- Easter Event to be organised through the NIP when community centre is open to encourage the community to make use of Stanhope Community Centre.

Activities for Young People

- Extended Services provided funding towards Multi Sports and Family Holiday activities which were open to children and young people in Thorpe.
- The MUGA Park opened with a Halloween Themed Event organised at Stanhope Community Centre. The event involved all partners from the NIP and these included: the Police, Rothwellive@home, Libraries, Yorkshire Housing, the Children's Centre and Youth Service, Extended Services.
- The event involved the opening of the Thorpe MUGA Park, and Halloween art activities for children and young people, and included a colouring and fancy dress competition.



Thorpe MUGA Park Opening

Environment

- A community Clean Up was organised on the 29th July 2010. 12 local residents of all ages attended and partners included the PNW, the Neighbourhood Policing Team and Yorkshire Housing. Equipment was provided by Groundwork.
- Thorpe Primary School designed posters to address environmental issues such as Dog Fouling and Litter. Children were educated around the hazards to health; the Steering Group are looking at ways to permanently display the pictures.
- Dog Fouling Warning stickers were placed around the village.
- Residents from Dolphin Lane residential home planted bulbs from Groundworks bulb bonanza around Stanhope Community Centre to improve the Community Centre's surroundings.
- A meeting was arranged for an In Bloom Group, attendance was low resulting in the project not being pursued.

Transport

- It was identified through the Thorpe NIP that a limited transport service in the village may have been a barrier for children and young people engaging in activities over the summer holiday. Additional transport was provided to and from the event enabling 9 young people to attend from Thorpe Village.
- The consultation results were given to Metro. Metro are to attend the NIP Steering Group Meeting regarding consultation and community transport schemes.
- Speeding was raised as an issue within the village; Police have noted areas and are training officers in the use of SID devices, with a plan to later train residents.

Learning

- A Ward Councillor provided MICE funds to support the Steps Course at Thorpe Primary School, after the project was presented by the Children's Centre at the NIP meeting.

Community Newsletter Produced

As part of the NIP two newsletters were produced

- One promoting the Halloween Event and opening of the Thorpe MUGA Park
- One to promote the Easter Open Day and achievements of the NIP.

- **Provide training and funding support to TARAs**

The PNW supported TARAs with training and funding.

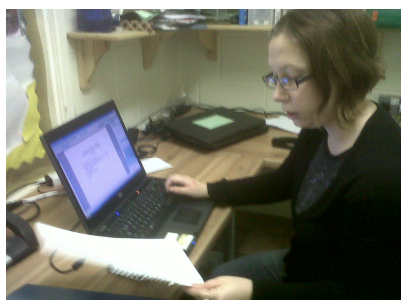
The following are examples:

John O'Gaunt's TARA

All the Committee Members attended a training course on risk assessment, this including planning and writing a risk assessment for the community event and the Community Outings. Two Committee Members attended Chair and Treasurer training at Leeds Federation Housing organised through the PNW.

The current Secretary Lorraine Shaw Williams was unable to attend a training course for her role as Secretary so was supported by the PNW with the role.

'Nicky helped me to write up minutes for the meeting, write agendas and organise the speakers'



Northfield and Hopefield TARA

Committee Members took part in first aid training, and the Treasurer attended training through Leeds Federation on the Treasurer role found by the PNW.

Newlands and Denshaws

Committee Members and local residents attended First Aid Training, and the Chair attended a Finding Funding Course organised through Leeds Federation found by the PNW.

Rothwell's Families Project

- The PNW supported residents from the John O'Gaunts estate with establishing The Mother's Pride Teatime Club. This involved developing the group's Constitution and Policies, setting up a bank account in the name of the group, and supporting residents with finding training opportunities. The residents completed training in Charing Meetings, Book Keeping, Risk Assessment, Basic Food and Hygiene, and First Aid.
- The PNW supported The Mother's Pride Teatime Club with funding to support the group. This included writing a funding application to ARISE for catering equipment for the group, and supporting two volunteers from the Mother's Pride Club with applying to the Wood Lane 'You Choose' event for funding to help set up another Teatime Club on the Wood Lane estate. As a result of this confidence volunteers then went on to apply to other funding sources to support the work of the group.
- The PNW supported The Mother's Pride Teatime Club with their catering social enterprise. The Mother's Pride Teatime Club provided catering for the following events after recommendation by the PNW.
 - Volunteering Event at Blackgates Community Centre
 - Wood Lane 'You Choose' Event
 - Wood Lane Fun Day

Community Day Consultation

The PNW completed 100 questionnaires at Community Days organised by Residents Associations in the Outer South. The results identified the community views and priorities.

- **Undertake Community Engagement Work 3 PB**

The PNW Worker was strongly involved in 3 participatory budgeting initiatives which have been delivered in the Outer South. The PNW took the lead on the Wood Lane 'You Choose' Event and is currently supporting the Gildersome 'Go for Gold' Participatory Budgeting Project.

Examples of roles included producing publicity for the initiatives, carrying out the consultation, and supporting projects with the application process and Decision Day. Event planning was carried out for the Decision Day, and producing an evaluation report. Following completion of the participatory Budgeting Initiatives the PNW is involved in monitoring the projects that have been successful and received funding.

Local residents from John O Gaunts estate taking part in the Wood Lane Decision Day.



- **Community Safety**

The PNW attends regular Tasking meetings in Morley and Rothwell. Tasking meetings are led by Neighbourhood Policing Teams and have representation from Anti Social Behaviour Unit (ASBU), Aire Valley Homes, Probation and the Youth Service. This multi-agency group share and co-ordinate information and actions, to support the resolution of crime issues in the Outer South.

The PNW's role is to link community safety issues raised by Members, Area Management and residents, with relevant partner agencies.

The PNW has supported 3 Operation Champion events organised in the Outer South. At the recent East Ardsley and Tingley Operation Champion event 8 residents attended the Environmental Visual Audit as a result of the link with the PNW.

Date: 24th January 2011

Subject: 'Wood Lane Neighbourhood Improvement Plan'

Evaluation Report

Executive Summary

The Area Committee identified several priority neighbourhoods via government statistics on deprivation and recurring issues for example anti-social behaviour. As well as consultation with Ward Members, local residents, agencies and organisations.

From these identified neighbourhoods, the Area Committee agreed to a programme called (NIP's) Neighbourhood Improvement Plans. Neighbourhood Improvement Plans are in place to tackle issues within Neighbourhoods and build capacity amongst residents.

Purpose of the Report

The purpose of this report is to evaluate the 'Wood Lane Neighbourhood Improvement Plan' by documenting, planning, delivery and feedback from all parties we hope to learn from the experience and inform future Neighbourhood Improvement Plans.

Background

Wood Lane estate in Rothwell was identified as one of the Priority Neighbourhoods to receive a Neighbourhood Improvement Plan. Each Neighbourhood Improvement Plan (NIP) has a Steering Group which monitors the process and delivery of the Neighbourhood Improvement Plan.

The NIP Steering Group main aims for the Wood Lane Estate are:

- To focus on addressing worklessness
- To promote volunteering opportunities and training within the community.

The Steering Group is made up of Councillors, Local residents and Partners who work within the area.

Wood Lane Neighbourhood Improvement Plan. (NIP) Steering Group Membership:

- | | |
|---------------------|--|
| • Councillor Wilson | Chair of the Wood Lane NIP and Ward Councillor |
| • Nicky Greening | Priority Neighbourhood Worker |
| • Paul Bracewell | Aire Valley Homes |
| • June Newton | Rothwell Residents Association |
| • Ronnie Hammill | Rothwell Residents Association |
| • Allison Roberts | Rothwell Library |

Appendix 1

- Alison Hall Rothwell Children's Centre
- Lucy Tudor Rothwell Children's Centre
- Jackie Moorecroft Rothwell Children's Centre
- Jo Shiffer Extended Services
- Glen O' Malley Youth Services
- Rosemary Sheen Joseph Priestley College
- Jason Kerry Groundwork
- Emily Godfrey Health For All

NIP Process

The Wood Lane NIP Steering Group was launched on 13th October 2009 and finished on 20th May 2010. During this period the Steering Group met monthly at Haigh Road Community Centre. An area profile was produced and the Steering Group made the decision on how to consult with residents within the NIP Boundary. A budget was allocated for the NIP and an Action Plan for the area is developed.

Boundary Area

The boundary area for the Wood Lane Neighbourhood Improvement covers 10 streets; Cornwall Crescent, Pasture View Road, Cotswold Drive, Manor Road, Albany Road, Castle Street, Manor Crescent, Pasture View Road, Cotswold Road, Manor Close and part of Wood Lane.

Budget

A budget of £3,000 is allocated for the NIP. Additional funding was obtained through Health For All, Aire Valley Homes and Joseph Priestley College.

Actual spend of NIP Budget

Item	Cost
Room Hire	Free
Morrison's Vouchers	£25
Consultation Printing Costs	£96
IT Printing	£50
Hire of Funky Fun Bus	£182.50
Graffiti Workshop	£330
BBQ Mother's Pride Teatime	£360
Funky Fun Bus	£225
First Aid Course	£600
Total	£1868.50

Consultation

For the consultation a questionnaire was designed and delivered to every household within the NIP Boundary and responses were collected by reply boxes located at the newsagent on Manor Road and the Children's Centre. The consultation was also distributed at the Rothwell Children's Centre to local residents who attend the centre.

The questionnaire focused on what skills local residents wanted to learn. 37 responses were received from the local community. The priorities of Health and Wellbeing, ICT, cooking, skills for Life, Arts and Crafts, Family Activities, Financial Support, Volunteering and Skills For Work emerged from the questionnaire results.

The results from the consultation influenced the priorities identified on the Action Plan.

The Action Plan

During the first meeting the NIP steering group devised an Action Plan which consisted of the following four key priorities.

- Activities For Young People
- Thriving Communities
- Learning
- Harmonious Communities

The Priorities were then addressed through a project or action and the information is recorded onto the NIP Action Plan, then at each of the NIP meetings each Project or Action was discussed and updated.

The following is a summary of achievements from each of the priorities identified.

Activities For Young People

For part of the Action Plan updates were received from the Wood Lane Participatory Budgeting projects.

- Wood Lane Junior Wardens
As a result of the NIP Steering Group meetings Groundwork linked in with Victoria Primary School and Rosefarm Day Centre on the Wood Lane Estate to run the Junior Wardens Scheme.
- Wood Lane Youth Project
A regular update was received from the Youth Service Project were young people from Wood Lane were awarded funding towards youth activities over the summer holidays.
- Wood Lane Teatime Club
A regular up date from the project was received. The NIP Steering Group members promoted the project to residents of the Wood Lane estate.

Thriving Communities

The consultation identified that people living on the Wood Lane Estate wanted advice around Debt issues. C.A.B sessions were arranged through the Children's Centre. Demand from local residents was high and places became quickly booked up resulting in a long waiting list.

As a result a second project was organised by Aire Valley Homes who provided the 'Money Talks Officer'. The project offered free help and advice on managing money, checking benefits, and arranging for reduced payments to debts.

It was identified that residents wanted support with basic financial guidance. For example residents wanted information on how to manage bills and live on a budget. The Cook and Eat Project was organised through the Rothwell Families Project where families could learn to cook together an affordable healthy meals on a budget. The Wood Lane Teatime Club also offered local residents a place to purchase a healthy affordable meal for the family.

Learning

The NIP steering group developed several projects to address the community's needs. 'The jobseekers this is for you' involved the following partners: job Centre Plus, Aire Valley Homes, Area Management and Joseph Priestley College.

The project targeted unemployed members of the community and involved the Aire Valley Homes Mobile being located outside of the Manor Road Shops. Staff attended the mobile office from Job Centre Plus and Aire Valley Homes for three consecutive Wednesday in May. 12 people attended the sessions for assistance with job search's and writing up CV's.

In January 2011 as a result of findings from the NIP consultation the Rothwell Families Project and the Rothwell Children's Centre arranged for jobcentre plus Outreach Advisers to attend the Children's Centre every Monday in January 2011 to offer advice and information on CV's, Applications, better off calculations, in work benefit advice, job searches, childcare issues, college courses and work placements.

Training and skills

The NIP consultation highlighted IT training as a key interest from residents and the NIP Steering Group organised for an IT training course.

The project involved Joseph Priestley College, Area Management, Libraries, and Health For All. An IT training session was arranged for the 18th March 2010 at 1pm at the Rothwell Library which included child care facilities provided by the Health For All 'Funky Fun Bus' Following much publicity there was no take up for the IT training provided, although four parents attended the 'Funky Fun Bus' and engaged with staff.

Two parents have since taken up volunteering roles within the Wood Lane Teatime Club after hearing about the project while on the Funky Fun Bus.

In December 2010 the Steering Group agreed to fund a first aid accredited course for Wood Lane residents with some of the remaining NIP funds.

Harmonious Communities

The final project organised through the NIP was a community event on Saturday 24th July 2010. The event was supported by all Ward Councillors and the NIP steering group members. These included Youth Services, Rothwell Children's Centre, Victoria School, Extended Services, Area Management, Groundworks, Rothwell Tenants and Residents Association, Libraries, Aire Valley Homes, Wood Lane Youth Group, The Rothwell Families Project, Joseph Priestley College and The Police and Fire Service.

The Community's Event focus was to promote local volunteering opportunities and give volunteers the opportunity to organise their own community event. The event was well attended and feedback from those volunteers involved and residents that attended showed that the day was a success.

Information Leaflets

As part of the NIP several leaflets were produced:

- A 'Job Seekers This is You' leaflet
- IT Sessions leaflet
- Volunteers required
- Community Event Leaflet
- Job Centre Plus Outreach Leaflet

Future Work

The Wood Lane NIP Area Profile and consultation identified the priorities for residents of the Wood Lane estate. The NIP Steering group and The Rothwell Families Project have addressed each priority with a project or action. Community Groups in the area still need on going support until they become established.

Other Achievements

As a result of the Wood Lane NIP and Rothwell Families Project residents have engaged in volunteering work and running their own community projects. This has helped build a stronger sense of community on the Wood Lane Estate. It is hoped that those residents who attended the job seeking projects are nearer to finding employment, in employment or involved in training.

Recommendations

The newly formed community groups set up for residents on the Wood Lane Estate still require support with project delivery and applying for funding. Support from the Rothwell Families Project, TARA, Ward Councillors and Partners are all vitally for their substantiality. Partners agree that on going projects are still required to address worklessness in the community.

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Report of the Director of Environments and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Outer South Area Committee Well being Budget Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

- This report seeks to provide Members with:
- a) confirmation of the 2011/12 revenue allocation
 - b) the current position on the Well being Budget.
 - c) details of revenue and capital funding for consideration and approval.
 - d) details revenue projects agreed to date (Appendix 1).
 - e) details of capital projects agreed to date (Appendix 2).
 - f) a summary of the revenue allocation for 2010/11 already approved and linked to the priorities and outcomes in Area Delivery Plan (ADP).
 - g) a summary of projected and possible revenue allocations for 2011/12.

Members are also asked to note the current position of the Small Grants Budget.

1.0 Purpose of This Report

The report provides:

- Confirmation of 2011/12 revenue budget
- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval.
- A summary of all revenue and capital projects agreed to date.
- A summary of the revenue allocation for 2010/11 already approved and linked to the priorities and outcomes in Area Delivery Plan (ADP).
- a summary of projected and possible revenue allocations for 2011/12
- An update on the Small Grants budget.

2.0 Background Information

2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue 2010/11

3.1.1 The revenue budget approved by Executive Board for 2010/11 is **£209,370**.

3.1.2 **Appendix 1** shows a carry forward figure of **£33,888** this includes the remaining balance from last year, funding made available from converting some Lofthouse PB projects to capital and pension contributions saved from the town centre management budget.

3.1.3 Therefore the total amount of revenue funding available to the Area Committee for 2010/11 is **£243,258**.

3.1.4 The Area Committee is asked to note that **£229,990.71** has already been allocated from the 2010/11 Well being Revenue Budget as listed in **Appendix 1**. This leaves a balance yet to be committed of **£13,267.29**.

3.1.5 Having considered the revenue budget for 2010/11, the Area Committee approved the schedule detailed below. This shows revenue funding aligned to ADP themes and priorities for 2010.

3.2 Revenue 2011/12

3.2.1 The revenue budget approved by Executive Board for 2011/12 is **£183,790**. It represents a 12% reduction on last year's allocation.

3.2.2 The table below has an additional column added, showing how the 2011/12 revenue budget could be allocated by the committee. In making these suggested allocations, officers had in mind the following points:

- The small grant allocation has been revised to a ringfence of £5,000. This is based on the current spend in 2010/11 being £4,840, with three applications currently being processed.
- The communications budget has also been revised, with a proposal for £2,000 to be ringfenced in 2011/12. This provides the Area Committee with funding to support meetings costs such as room hire, printing and refreshments.
- Morley Literature Festival Committee has received an annual contribution from the Area Committee to ensure the delivery of this key event. To support the Festival Committee in securing the services of the Director, payments for 2010 and 2011

festivals were paid in the same year. Any future funding agreed by the committee will be done on an annual basis. A proposed contribution of £10,000 for 2012 festival is detailed in the additional column.

- The Area Committee has the responsibility to fund the cost of the Town Centre Manager post until the 30th September 2011. The part year cost is £21,070 and includes a pension allocation which is not currently taken up by the post holder. If alternative employment is secured before the 30th September, then a saving within this budget will be made. The pension figure to 30th September 2011 is £1,890.
- A full report on the Outer South Site Based Gardeners project, delivered by Parks and Countryside, is presented elsewhere on the agenda for Members to consider.
- The community skip budget has been revised, with a proposal for £2,500 to be ringfenced in 2011/12 based on a spend of £2,340 in 2010/11.
- Following the planned environmental delegation to the Area Committee in June/July, it is recommend to ringfence £5,000 to support and enhance this delegation as Members consider appropriate.
- In 2010/11 the Area Committee ringfenced £2,000 to support four tenants and residents association in previous Neighbourhood Improvement Plan areas. Despite promotion by the Priority Neighbourhood Worker, this funding has not been taken up. AMT believe that this is because there are a number of local grants available; Aire Valley Homes Annual Support Grant, Aire Valley Homes Area Panel and the Outer South Area Committee Small Grant Scheme. In view of the increased pressures on the revenue budget is recommended to Members that no ringfence for support areas is made for 2011/12.
- In the table below, an asterisk denotes 2010/11 projects that we expect will have a contribution to make towards the roll forward figure in 2011/12. The amount currently estimated is £10,000, but the final figure will not be confirmed until the accounts for 2010/11 are closed.
- Members are also asked to note that two revenues projects are outlined in 4.4 for consideration. These have been included in the table below so Members can consider the impact on the 2011/12 budget.

INCOME	Revenue Well being Budget	£209,370.00	£183,790
	Roll Forward	£23,694.74	£10,000 estimated
	Funding made available through conversion of PB projects to Capital	£10,193.26	n/a
	TOTAL	£243,258.00	£193,790
RINGFENCED AMOUNTS			
ADP Theme	Projects	2010/11	2011/12
Culture		£45,000	£25,000
	Small Grants Scheme *	£10,000	£5,000
	Communications Budget e.g. printing, meetings	£5,000	£2,000
	Morley Literature Festival 2010	£10,000	n/a
	Morley Literature Festival 2011	£10,000	n/a
	Morley Literature Festival 2012		£10,000
	Rothwell 600	£10,000	£8,000
Enterprise & Economy		£42,500	£21,070
	Town Centre Management	£42,500	£21,070
Learning			
Transport			
Environment		£34,175	£42,451.50
	Site Based Gardeners	£22,500	£34,951.50
	Community Skips *	£3,000	£2,500
	Conservation Area Reviews	£5,000	n/a
	To support the Environmental Services Delegation.	£3,675	£5,000
Health and Well Being		£33,000	£36,750
	Garden Maintenance Scheme	£33,000	£33,000
	John O'Gaunts Mothers Pride Tea Time Club	n/a	£3,750
Thriving		£31,400	£31,364
	Operation Champion *	£400	£400
	Activities for Children and Young People	£21,000	£20,000
	Activity identified through the Divisional Community Safety Partnership and Neighbourhood Tasking such as reducing crime/fear of crime, tackling ASB crime prevention measures	£10,000	£8,000
	Off Road bikes	n/a	£2,964
Stronger		£43,915.71	£38,000
	Priority Neighbourhood Worker *	£33,061.71	£32,000
	Neighbourhood Improvement Plans *	2 x £3,000 = £6,000 Thorpe Harrops & Bridge St Wood Lane = £2,854	2x £3,000 = £6,000 Asquith/Ingles Springbank/ Moorlands
	Supported Area Status *	4x£500 = £2,000	£0
	Balance *	£13,267.29	n/a
TOTAL		£243,258	£194,635.50

3.2.1 Of the **£683,008** capital funding allocated to the Area Committee for 2004/10 a total of **£557,340.23** has been committed to date leaving a balance of **£125,667.77**

3.2.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-11	£170,752	£170,752	£170,752	£170,752
Allocation to date	£137,118.69	£142,529.51	£132,879.60	£144,812.43
New Balance	£33,633.31	£28,222.49	£37,872.40	£25,939.57

3.2.3 Members are asked to note that the NIP areas have not received a capital allocation and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

4.0 Well being Projects

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outcomes.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in 3.1.4.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to consider the following projects:-

4.4.1 **Project Title:** Off Road Bikes

Name of Group or Organisation: West Yorkshire Police

Total Project Cost: £103,928 revenue

Amount proposed from Well Being Budget 2010/2011: £2,964 revenue

Ward Covered: All Wards

Project Summary: The West Yorkshire Police has undergone a restructure which has resulted in the loss of the off road motorcycle capability at City and Holbeck Division, and as a consequence a project to continue specific focus on the anti-social use of motorcycles and quad bikes is proposed.

This project will secure the continued delivery of the police off road motorcycle facility for the Inner and Outer South areas for a 12 month period. City and Holbeck Division are reviewing its use of staff to identify two officers and appropriate personal protective equipment. The funding request to the Outer South Area Committee is to specifically fund the additional cost of providing one of two off road motor cycles for these officers to use on a day-to-day basis.

The anti-social use of motorcycles and quad bikes is regularly raised as an issue with elected members and the Police through engagement opportunities such as PACT meetings and through calls for service to the Police. Areas where issues have been raised include, Pitt Hill (Gildersome to Churwell), Denshaw Drive, East Ardsley, Tingley and Springhead Park. The project will be both proactive and reactive to incidents. A key element of this project will be the direct tasking of the officers to patrol hot spots and identify offenders who are causing anti-social behaviour. That tasking will be directed by the local NPT Inspectors and based upon issues raised by elected members, public meetings, partner agencies and calls for service to the police.

The project will be delivered by West Yorkshire Police who will work closely with the Councils Park Rangers Service to ensure appropriate information is shared and joint working. The Police have additional powers which compliment the council staff. The police motorcycles will provide patrols to greenspaces in the Inner and Outer South areas. The motorcycles are an effective resource in dealing with anti-social behaviour and nuisance associated with public greenspaces, such as off road motorcycles / quad bikes being driven in parks or to provide reassurance to families and members of the public using public greenspace or remote areas for recreational activity.

Another key element of this project will be to reduce casualties by promoting safe and appropriate use of motorcycles. Whilst this is the role of all police officers the project will increase specialist policing presence in targeted areas. In addition to patrolling specific areas these officers will also engage with those at risk of causing harm and anti-social behaviour. One such example will be planning and running an operation with the Leeds City Council Road Safety Motorcycle Officer. Activity will be focused against the 16 – 19 year age group with an education objective.

Project costs are outlined below:

Item	Cost	Funder
2 Officers	£90,000	West Yorkshire Police

Equipment & training	£8,000	West Yorkshire Police
2 bikes	£5,928	Outer South and Inner South Area Committee's
Total	£103,928	

The funding will be used to fund the leasing and running costs of two off road motorcycles. The costs for this project are shared across the Inner and Outer South Area and each Area Committee is asked to contribute £2,964 to cover the ongoing leasing and running costs of the bikes with the West Yorkshire Police providing staff, equipment and fuel. West Yorkshire Police will be responsible for any costs associated with accident or other damage.

This project will market the work being completed, in partnership, through the media, PACT meetings, website updates and other opportunities. There will be quarterly updates made available to members detailing activity undertaken and providing accountability to individual members on activity in their Ward areas.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'reduce crime and fear of crime', under the ADP theme of 'Thriving Communities'.

4.4.2 **Project Title:** Mother's Pride Tea Time Club (John O'Gaunts)

Name of Group or Organisation: Health For All

Total Project Cost: £5,950 revenue

Amount proposed from Well Being Budget 2010/2011: £3,750 revenue

Ward Covered: Rothwell

Project Summary: This project is based in the priority area of John O'Gaunts Estate in Rothwell and provides a weekly teatime club for parents and children from the John O'Gaunts Estate. The club is held at the children's centre and run by local people. Healthy meals are provided at a subsidised rate for parents on low incomes. Local families meet together and benefit from a low cost, healthy meal in a warm, friendly and supportive environment. Copies of the recipes are printed off and available for parents to take home and use themselves. The club provides an opportunity to enable isolated families to meet others in their community and build positive relationships and friendships, particularly between different generations. Sessions are run weekly during term times and a number of other families activities are arranged during school holidays. The funding applied for will cover staffing costs, £1350 (£45 x 30 weeks) and food costs £2400 (£80 x 30 weeks).

Funding from the Area Committee revenue Well being Budget will support the project until 30th November 2011 with match funding for activities and publicity being provided from the income from the sale of the meals and support from Health for All. The group are considering applying for external funding to continue to support the project and enable it to become more self financing and sustainable.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'to increase resident participation in attending and organising community events across the Outer South which promote neighbourhoods and activities', under the ADP theme of 'Thriving' and

'improve the health and well being of residents' under the ADP theme of 'Health and Well being'

4.4.3 Project Title: My Woodkirk

Name of Group or Organisation: Morley Murals

Total Project Cost: £80,000 capital

Amount proposed from Well Being Budget 2010/2011: £20,000 capital

Ward Covered: Morley South

Project Summary: Morley Murals proposed to embark on an ambitious project to research, promote and celebrate the local history of Woodkirk and the surrounding area. The project will focus on the development of 5 community mosaics, each representing and celebrating an important thread of Woodkirk's historic past. The mosaics will be researched and designed by local school children who will work closely with local professional sculptor who will be based at Westerton School. Ideas and designs generated by the children here will be used to create the storey boards for the 5 mosaics and the children's own work will be directly used to create the final mosaic – "Woodkirk Today". Older children from Woodkirk High School will help install the Mosaics on a prominent piece of common land adjacent to the St Mary's Church to create a landmark feature at the gateway to the village and turning an area of waste land into a new amenity area.

The production of the mosaics will be the catalyst for a number of other initiatives designed to raise awareness of the village's history but also promote greater community participation, particularly between young and older people, and to develop a legacy of resources and an on going programme of events and activities to celebrate Woodkirk's proud achievements.

Each Mosaic will depict significant historical features of the locality and follow a timeline.

- (i) A scene from Lee Fair
- (ii) 15th Century monastic life of Woodkirk
- (iii) The stone quarrying industry - a mason splitting stone
- (iv) The late Victorian era
- (v) Today – this moment in history

The mosaics will occupy a prominent plot of land opposite the Parish Church of St Mary's just off the main Leeds-Dewsbury Road. The derelict site will be transformed into a community garden and meeting point.

The group aim to start work in June 2011, £8,000 match funding and in kind contributions for materials and feasibility work from Al Murad Ltd and MJ Coates Ltd. Secured. A bid for £50,000 to the Heritage Lottery Fund makes up a significant proportion of the funding.

This is a unique opportunity to build the capacity of the community and engage local people, both young and old and those from different backgrounds in the celebration of Woodkirk's heritage and past achievements. It will help lay the foundations for further community activity in the village, joining together local organisations and businesses towards a common goal, establishing a network of willing volunteers and identifying new community leaders.

It is intended that the steering committee established to run “My Woodkirk” will develop and gain valuable experience and skills that will be used to embark on future projects to promote Woodkirk and bring the community even closer together. It will take ownership of our “My Woodkirk web site and “My Woodkirk” resource packs, organise guided walks for our Woodkirk Heritage Trail and an event to coincide with National Heritage Day but also continue to raise funds for future projects such as the refurbishment of St Mary’s Church, extension of the Parish Hall and the development and relocation of Woodkirk Sports Club.

It is recommended to Members that they approve capital well being funding from the Morley South allocation, subject to a full project application being submitted, including evidence of all the necessary permissions, final project costs and confirmation of match funding.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to ‘Ensure a strong network of well developed community groups able to contribute to improving the environment of their local neighbourhoods’, under the ADP theme of ‘Environment’ and ‘encourage communities in Outer South Leeds to take up opportunities to participate in activities that promote community cohesion under the ADP theme ‘Harmonious Communities’.

4.4.4 Project Title: East Ardsley Recreation Ground Footpath Improvements

Name of Group or Organisation: Parks and Countryside

Total Project Cost: £5,000 capital

Amount proposed from Well Being Budget 2010/2011: £5,000 capital

Ward Covered: Ardsley and Robin Hood

Project Summary: The current footpath at East Ardsley Recreation Ground is constructed of tarmac which is badly eroded and causing difficulties for people who wish to walk across the park. Local residents regularly raise concerns regarding the condition of the path at local meetings. Parks and Countryside have looked at the most cost effective way to refurbish the surface but also ensuring they comply with current good practice; and make the path a minimum of 1.8metres wide. The recreation ground is a popular site, used by many residents, including children and sports teams. Parks and Countryside records estimated visitors’ numbers at 61,516. The project will improve the environment by improving the aesthetics of the immediate environment and also make the path safer, aiming to encourage more people to use the path and access the park and local amenities. The project will be completed by Parks and Countryside at a cost of £5,000.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to ‘Increase opportunities for people across Outer South to access cultural and sporting activities through development of high quality green spaces’, under the ADP theme of ‘Culture’.

4.4.5 Project Title: Proposed Zebra Crossing (Leadwell Lane/Westfield Road, Robin Hood)

Name of Group or Organisation: Highways (Traffic Engineering)

Total Project Cost: £20,000 capital

Amount proposed from Well Being Budget 2010/2011: £20,000 capital

Ward Covered: Ardsley and Robin Hood

Project Summary: This proposal identified by Ward Members in consultation with local residents is to design and construct a controlled 'zebra' pedestrian crossing on the A654 Leadwell Lane at its junction with Westfield Road, Robin Hood, including associated traffic signing and minor junction improvements to aid movements particularly on schools journeys. Highways would schedule the works to be completed by the 31st March 2012. The funding will cover all works involved to complete the project using services within the Highways department. Approval of the design from the Joint Highways technical board will be sought by Highways.

Members are recommended to approve capital well being funding from the Ardsley and Robin Hood allocation, subject to a full project application being submitted, including evidence of all the necessary permissions, final project costs.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'Improve road safety', under the ADP theme of 'Transport'.

4.4.6 **Project Title:** Gildersome Guiding Centenary

Name of Group or Organisation: Guiding in Gildersome (Rainbows, Brownies and Guides)

Total Project Cost: £6,198 capital

Amount proposed from Well Being Budget 2010/2011: £2,000 capital

Ward Covered: Morley North

Project Summary: To commemorate the 100 years of guiding, and the period of time guiding has been present in Gildersome, the group are proposing to build a commemorative raised flower bed with a bronze plaque. The bed will measure 3metres in diameter and be sited on the corner of Finkle Lane and Town Street in Gildersome. The site is common land and has approval from Ward Members and the Parish Council. The group will remove shrubbery and dig out the site and Parks and Countryside will build the walls for the raised bed. Following Groundwork producing and installing the stone and bronze plaque, the group will plant up the beds and be responsible for future maintenance of the site.

Project costs are outlined below:

Item	Cost
Parks and Countryside works	£2,000
Groundwork :	
Sketch drawing	£168
Stone	£1,950
Bronze Plaque	£1,155
Installation	£550
Plants	£300
Total	£6,198

The group will request £3,000 from the 'Gildersome Go For Gold' Decision Day on Saturday 5th march and plan to apply to the Parish Council for £250. The final £873 will be secured through other fundraising activities. Members are recommended to approve capital well being funding from the Morley North allocation, subject to a full project application being submitted, including evidence of all the necessary permissions, final project costs and confirmation of all match funding.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'Ensure a strong network of well developed community groups able to contribute to improving the environment of their local neighbourhoods', under the ADP theme of 'Environment' and 'encourage communities in Outer South Leeds to take up opportunities to participate in activities that promote community cohesion under the ADP theme 'Harmonious Communities'.

4.4.7 **Project Title:** Improved Access Arrangements, East and West Ardsley Allotment Gardens

Name of Group or Organisation: East and West Ardsley Allotment Association

Total Project Cost: £5,300 capital

Amount proposed from Well Being Budget 2010/2011: £3,000 capital

Ward Covered: Ardsley and Robin Hood

Project Summary: The East and West Ardsley Allotment Association is a not for profit making organisation established in 1938. It has almost 300 members and is funded through the sale of composts, fertilizers and sundries at a small profit margin. The income generated supports maintenance and activities of the association; including the purchase and erection of the present hut where the goods are sold, provision of electricity, 2 exhibition shows a year which has an open class for children under 12, and a bring and buy plant sale each year with proceeds going to charity.

Products are delivered for sale and unloaded on pallets to the rear of the hut. The current ground at the side and back of the hut is unsuitable for access for delivery and requires volunteers to carry individual bags up to the hut. The group proposes to have a 30metre hard standing built to allow better access to the hut for deliveries. Parks and Countryside are supporting the group with a £2,000 contribution for the project. Parks and Countryside officers are working with the group on a suitable specification for the works which the group will commission Parks and Countryside to undertake.

The group will provide £300.00 match funding for the project. Members are recommended to approve capital well being funding from the Ardsley and Robin Hood allocation, subject to a full project application being submitted, including evidence of all the necessary permissions, final project costs and confirmation of match funding.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'Ensure a good provision and use of allotments across the Outer South', under the ADP theme of 'Environment'.

5.0 Small Grants Update

5.1 The following small grant has been approved since the last meeting and is listed here for information.

Organisation	Project	Amount
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Westerton Primary School PTFA	Nursery and Allotment Growing Area	£500
Friends of Rothwell Country Park	First Aid Training	£198

6.0 Implications For Council Policy and Governance

6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

7.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.

7.2 Resource implications will be that the remaining balance of the Well being Revenue Budget is limited and the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

8.0 Conclusions

8.1 The report provides up to date information on the Area Committee's Well being Budget.

9.0 Recommendations

9.1 Members of the Outer South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Note the revenue amounts for 2010/11 as outline in Appendix 1.
- d) Note the Wellbeing capital projects already agreed as listed in Appendix 2.
- e) Consider and agree 2011/12 revenue Well being budget allocations as detailed in 3.2.
- f) Consider the project proposal detailed in 4.4
- g) Note the Small Grants situation in 5.1

Background Papers:

- Well Being Report 31st January 2011

**Outer South Wellbeing Budget
2008 - 2010**

		2010 / 2011
Budget	Allocation	£209,370.00
	Carry forward	£33,888.00
	TOTAL	£243,258.00

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Outer South Skips To provide skips for community use.	South East Area Management	£3,000.00	£1,950.00	£390.00	£660.00	Community groups undertake clean-ups. Improved streetscene in local neighbourhoods. Increased community pride.
Outer South Small Grants Fund Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Management	£10,000.00	£4,840.00	£698.00	£4,462.00	Voluntary and community groups supported through grant aid. Increased range of community activity. Increased community participation. Increased community pride. Delivery of Area Delivery Plan priorities.
Outer South Communications A budget to enable effective communication and consultation on Area Committee issues in the Outer South.	South East Area Management	£5,000.00	£430.46	£1,672.01	£2,897.53	5 newsletters, Questionnaires, Promotional material. Increased awareness of the Outer South Area Committee. Improved consultation that can inform local projects and plans. Public participation in projects / plans.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Supported Area - Eastleighs & Fairleighs A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.
Supported Area - Newlands & Denshaws A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management Team	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.
Supported Area - John O'Gaunts A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management Team	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.
NIP – Oakwells & Fairfaxes A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£500.00	£0.00	£0.00	£500.00	Projects aimed at the priorities identified of: ASB, environment, young people and community facilities. Narrowing the gap: improved services and wellbeing of the area.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
NIP – Wood Lane A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£2,854.00	£1,243.50	£25.00	£1,585.50	Projects aimed at the priorities identified: the environment, young people and crime and ASB. Narrowing the gap: improved services and wellbeing of the area.
NIP – Harrops and Bridge Street Phase 2 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£3,000.00	£249.00	£2,642.44	£108.56	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area – Thorpe - Phase 2 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£3,000.00	£1,098.35	£74.35	£1,827.30	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area – Springbank – Phase 3 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£0.00	£0.00	£0.00	£0.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Neighbourhood Improvement Area – Ingles - Phase 3 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£0.00	£0.00	£0.00	£0.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.
Town Centre Management A Town Centre Manager employed to help bring improvements to Morley and Rothwell Town Centre.	South East Area Management Team	£42,500.00	£42,500.00	£0.00	£0.00	Town Centre Manager for Morley and Rothwell. Please
Activities for Children and Young People Involve more young people in more activities.	Children and Young Peoples Working Group	£21,000.00	£20,378.70	£370.00	£0.00	Summer activities for young people across the Outer South area. More young people involved in activities over the school holidays. Reduction in complaints of anti social behaviour in the area over the holidays.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Priority Neighbourhood Worker Review & implement the Neighbourhood Improvement approach for Eastleighs/ Fairleighs, Newlands/ Denshaws, John O'Gaunts, Wood Lane Estate, Fairfaxes and Oakwells, The Harrops.	South East Area Management	£33,061.71	£23,611.69	£0.00	£9,450.02	One worker to help progress NIP projects. Increased social capital through capacity building of small groups and the voluntary sector.
Site Based Gardeners Site based gardeners at named community	Parks and Countryside	£22,500.00	£0.00	£0.00	£22,500.00	3 full time Gardeners for 1 year. Crime reduction. Reducing fear of crime. Increasing voluntary and community engagement. Cleaner safer public green spaces.
Morley Literature Festival 2010 Contribution towards the general revenue costs of holding the event.	South East Area Management	£10,000.00	£10,000.00	£0.00	£0.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Rothwell 600 A programme of activities and events to celebrate Rothwell.	Rothwell 600 Committee	£10,000.00	£8,942.00	£0.00	£1,058.00	Several events and activities ran by local community groups. Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Conservation Area Reviews To carry out a conservation area review in both Rothwell and Morley.	South Area Management Team	£5,000.00	£0.00	£0.00	£5,000.00	Conservation study complete in both Rothwell and Morley. Study will be a document to support the maintenance of built heritage in the towns.
Garden Maintenance Scheme Morley Elderly Action Provision of Garden Maintenance Scheme for elderly and disabled who are currently unable to maintain their gardens.	Morley Elderly Action	£33,000.00	£33,000.00	£0.00	£0.00	100 gardens visited over the course of the year. Environmental improvements. People being helped to maintain their homes. Community Safety benefits.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Operation Champion To support the multi agency crime and crime initiative in the Outer South wards.	South Area Management	£400.00	£196.96	£0.00	£203.04	Two Operation Champions in the Outer South in 2008/09. Improved neighbourhoods as a result of the environmental actions carried out. Reduced crime and fear of crime as a result of targeted community safety work.
Community Safety To support NPT to deliver community safety	South Leeds Area Management	£10,000.00	£0.00	£10,000.00	£0.00	Reduce crime and fear of crime through initiatives such as target hardening, smartwater and operations tackling underage drinking and ASB.
Cleaner Neighbourhoods Sub Group	AMT	£3,675.00	£2,376.00	£1,299.00	£0.00	Funding to support the cleaner neighbourhoods sub group to provide solutions to environmental issues identified by the Sub Group.
Morley Literature Festival 2011 Contribution towards the Directors salary	South East Area Management	£10,000.00	£0.00	£10,000.00	£0.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre.
TOTAL	Projects agreed	£229,990.71	£150,816.66	£27,170.80	£51,751.95	
	Balance	£13,267.29				

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2004-2010 Capital Budget

£683,008.00

Ardsley & Robin Hood

Project	Delivery Organisation	Projected Capital cost	Actual Spend	Outcomes	Complete
Sports Facility Development The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club <i>Approval date: 25/04/2005</i>	Tingley Athletic Football Club	£20,000.00	£20,000.00	Clearance of the existing site Levelling and drainage of the site. Provision of a new access point with car parking facilities. Build of a new clubhouse with changing facilities and multi purpose room. More people in the area benefiting from local sports facilities.	Complete
West Ardsley Community Centre Improvements Repairs to bring community centre back into active use <i>Approval date: 11/07/2005</i>	City Development/ Neighbourhoods & Housing	£16,564.00	£16,564.00	Restore outside lighting. Replace existing handrails. Additional fencing. Roller shutter door. Replace gutter and fall pipes. Connect gas supply to centre. Maintenance works to gents toilets. After school and youth provision provided in the area. More young people engaged in diversionary activities. A base for community groups to hold activities in the area.	Complete
Litterbins Ardsley & Robin Hood 2005/2006 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 12/12/2005</i>	Environmental Services	£2,900.00	£2,900.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
East Ardsley Community Centre Fence Security measures taken around the East Ardsley Community Centre which has been a hotspot for ASB <i>Approval date: 12/12/2005 (£13,193)</i>	City Development	£12,300.00	£12,300.00	A security fence to be installed around the Centre. Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. A reduction in the amount of vandalism the centre was experiencing.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

<p>Westerton Road Allotments Fencing</p> <p>To erect steel fencing around the back of Westerton Road Allotments. <i>Approval date: 06/11/2006</i></p>	Parks & Countryside	£10,071.75	£10,071.75	A steel security fence. Reduction in vandalism, and anti social behaviour.	Complete
<p>Litterbins 2007/2008</p> <p>Additional litterbins for areas identified as being problematic for litter <i>Approval date: 25/02/2008</i></p>	Environmental Services	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	Complete
<p>Tingley Athletic Junior Football Club – Car Park Provision</p> <p>To continue development of Tingley Junior Athletic FC by supporting the installation of a car park surface on the overflow car park. <i>Approval date: 25/02/2005</i></p>	Tingley Junior Athletic Football Club	£12,000.00	£12,000.00	New Overflow car park for users of Tingley FC. Supporting community groups to improve local environment and involving more young people in activities.	Complete
<p>Smithy Lane Recreation Ground</p> <p>To develop play facilities at this Parks and Countryside owned recreational ground. <i>Approval date: 09/02/2009</i></p> <p>Smithy Lane Recreation Ground Youth Equipment</p> <p>To purchase and install a 'Nexus' play unit <i>Approved date: 30/11/09</i></p>	Parks and Countryside	£35,000.00	£35,000.00	New play facilities. Tenants and Residents Group supported in delivering a project requested from community consultation. Improvement to the environments. Reduction in ASB. Increased facilities for children and young people.	Complete
<p>Improved Drainage to Public Footpath Number 20 Rothwell at Oakley underpass</p> <p>Installation of a gully to prevent a key public right of way being flooded. <i>Approval date: 14/04/2008</i></p>	Parks and Countryside	£1,717.19	£1,717.19	Improved footpath. Improvement to the environment. Supporting local residents association to improve local environment.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

Lofthouse Cemetery Erect a new metal fence and a gate <i>Approval date: 15/03/10</i>	Parks and Countryside	£5,500.00	£5,500.00	Reduce ASB and vandalism, improve security and visual impact.	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£2,540.75	More activities for children and young people and improvements to the local environment.	Complete
Litterbins 2010/2010 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	ongoing
Robin Hood Athletic FC - new changing facilities New changing facilities at local club <i>Approval date: 18/10/10</i>	Robin Hood Athletic FC	£5,000.00	£5,000.00	Local community facility improved to provide high quality activities for children and young people.	ongoing
Ardsley & Robin Hood Total		£137,118.69	£133,918.69		

**Outer South Capital Wellbeing Budget
2004 - 2010**

All Morley

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Morley Community Radio A radio station to be established covering the Morley area <i>Approval date: 24/04/2005</i>	Morley Community Radio	£10,000.00	£10,000.00	Broadcasted 12 days in December and 10 days in July. 40 people were involved. Many voluntary and statutory organisations fed into this and gave interviews on air. More local people being aware and able to voice their opinion on local issues.	Complete
Morley Leisure Centre Disability Access Measures to make Morley Leisure Centre DDA compliant. <i>Approval date: 11/07/2005</i>	Leisure Services	£15,000.00	£15,000.00	New disabled changing facilities. Lowering of reception counter. More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.	Complete
Town Centre Environmental Improvements Environmental Improvements in Morley Town Centre <i>Approval date: 11/07/2005</i>	Morley In Bloom	£1,000.00	£1,000.00	Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre. A more pleasant environment in Morley Town Centre encouraging more people to shop there.	Complete
New Creation To run environmental projects in Morley schools until the end of 2008. <i>Approval date: 25/02/2008</i>	Groundwork	£1,000.00	£1,000.00	Yellow Woods Challenge. Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools. Litter pick with Seven Hills primary School. Increase Young people and their family's knowledge of environmental issues such as recycling. An increase in recycling rates in the Outer South. Environmental Improvements in the Outer South.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

Morley Bottoms Regeneration Scheme Physical regeneration to the Morley Bottoms area. <i>Approval date: 25/09/2006 (£30,000)</i>	City Projects Team	£34,742.13	£34,742.13	Improve appearance. Fencing. Landscaping. Stabilizing bank. Develop	Complete
Install new layby along with seating and fencing. <i>Approval date: 25/09/2006 (£8,006.57)</i>				Significant regeneration scheme to improve the street scene and support economic development.	
Morley Bottoms Phase 3 Public realm improvements including repainting and repairing seating, <i>Approval date: 30/11/10</i>	City Projects Team	£5,400	£0.00	Improved street scene and better link between town centre and Morley Bottoms.	ongoing
Morley Bottoms Phase 3 additional Public realm improvements including repainting and repairing seating, <i>Approval date: 15.03.10</i>	City Projects Team	£1,200	£0.00	Improved street scene and better link between town centre and Morley Bottoms.	ongoing
Scatcherd Park War Memorial Restoration of the war memorial <i>Approval date: 10/09/2007</i>	Parks and Countryside	£10,000	£10,000.00	Improve appearance. Protection of a local heritage site and improve the general appearance of the park while promoting pride in the area.	Complete
Electrical Services to Bandstand Installation of an outdoor power point at the bandstand. <i>Approval date: 17/11/2007 (£936)</i>	Civic Buildings	£0	£0	Develop the technical infrastructure of the town centre. Support outdoor entertainment such at the Morley light switch on and future events.	Complete. Paid through TCM budget

**Outer South Capital Wellbeing Budget
2004 - 2010**

Glutton Street Cleanser Purchase of a mechanical sweeper <i>Approval date: 17/11/2007</i>	Environmental Services	£6,000	£6,000	Improve the appearance of the Town and surrounding area. Improved street cleaning of Morley town centre.	Complete
Car parking scheme at Queensway Car Park Installation of equipment providing time limited parking in car park. <i>Approval date: 17/11/2007</i>	City Development	£6,000	£6,000.00	Improved car parking provision in town. Support development of town through improved infrastructure.	Complete
Morley Heritage Society Provision of an archive for Morley Heritage Society <i>Approval date: 25/02/2008</i>	Corporate Property	£1,700	£1,700.00	New archive to house and show artefacts of Morley Heritage. Support development of community group. £1800 ring fenced but project underspent.	Complete
Morley Bring Site Improve and enhance existing recycling facilities in Morley <i>Approval date: 25/02/2008</i>	City Development	£6,162.25	£6,162.25	Improved recycling facilities in Morley. Encourage residents to recycle, reuse and reduce waste.	Complete
Morley Town Hall Improve facilities at Morley Town Hall. <i>Approval date: 25/02/2008</i>	Corporate Property Management	£31,000	£29,900.00	Four rooms in Town Hall to be improved and enhanced. Encourage Town Hall to be rented out by the public and increase rental income.	Ongoing

**Outer South Capital Wellbeing Budget
2004 - 2010**

Morley in Bloom Purchase of planters <i>Approval date: 25/02/2008 £1,835.40</i>	Morley in Bloom	£0.00	£0.00	Increase number of planters in Morley and improved appearance of community. Cleaner neighbourhoods and vibrant town centres and creation of community spirit.	Complete. Paid through revenue budget
Morley Elderly Action Building extension at Morley Elderly Action. (£40,000) <i>Approval date: 08/12/2008</i>	Morley Elderly Action	£0	£0.00	New space within the voluntary organisation to offer more services to the users of the centre and also provide additional funding streams for the charity and therefore increasing its sustainability.	CANCELLED due to no match funding secured
Speed Indicator Display Device Purchase a SID Device to be deployed in partnership with community groups, schools and police to reduce speeding in Morley <i>Approval date: 6.09.10</i>	Morley NPT	£2,516.58	£2,516.58	Reduction in Speeding and road traffic collisions in Morley.	Complete
All Morley Total		£131,720.96	£124,020.96	Page 7	

Morley North

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Gildersome Springbank Green Doorstep Project The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource. <i>Approval date: 24/10/2005</i>	Gildersome Action Group	£5,000.00	£5,000.00	Clearance of area. Litter bins in area. Benches in the area. Soft landscaping. An improvement to the physical environment of the area.	Complete
Gildersome CCTV Scheme The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism. <i>Approval date: 11/07/2005</i>	Gildersome Action	£12,600.00	£12,600.00	7 high resolution day / night cameras to be installed. A reduction in the incidents of crime and ASB in the area. A reduction in the fear of crime amongst local residents.	Complete
Drighlington Library Disability Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users. <i>Approval date: 12/12/2005</i>	Learning & Leisure	£4,500.00	£4,500.00	Two additional disabled parking bays. An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall.	Complete
Minibus A new mini bus for the school to help continue the pupils sporting success and achievements <i>Approval date: 12/12/2005</i>	Birchfield School	£5,000.00	£5,000.00	Contribution towards mini bus for the school. More young people involved in diversionary activities.	Complete
Drighlington Meeting Hall Improvement to Drighlington Meeting hall <i>Approval date: 05/11/2007</i>	Learning and Leisure	£7,500.00	£7,500.00	Upgrade of Kitchen. Upgrade of toilets. New storage. Continued and developed use of Drighlington Meeting hall by community groups.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

<p>Litterbins 2007/2008 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i></p>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
<p>Springfield Mill Park Environmental Improvements to Springfield Mill Park <i>Approval date: 07/07/2008</i></p>	Friends of Springfield	£5,000	£5,000	New footpath, hedging and plants. New notice board and bases for picnic benches. Improved habitats for wildlife. Increased community involvement and ownership of the site. Improvements to the local environment.	Complete
<p>Churwell Park Improvements to Churwell Park <i>Approval date: 14/04/2008</i></p>	Parks and Countryside	£5,000	£5,000	New benches and plants for shrub beds. Improvements to the environment.	Complete
<p>Churwell Park CCTV Installation of CCTV at Churwell Park <i>Approval date: 30/11/09</i></p>	Churwell Action Group	£14,757.00	£14,757.00	New CCTV system installed. Local community group Churwell Action Group supported in deterring vandalism to improvement works.	Complete
<p>Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i></p>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£2,540.75	More activities for children and young people and improvements to the local environment.	Complete
<p>Removal of Walton Drive Steps Removal of steps and replacement with ramp and triangle of mortar along wall. <i>Approval date 01/02/2010</i></p>	Transport Strategy Team	£2,500.00	£0.00	Improve access from Oakwell and Fairfax estate to services on Wakefield Road and reduce ASB on the estate by preventing congregation of young people by footpath.	Ongoing

**Outer South Capital Wellbeing Budget
2004 - 2010**

Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	ongoing
St Peter's Communtiy Hall Stonework repairs to the gable end wall <i>Approval date: 18/10/10</i>	Environmental Services	£6,332.00	£0.00	Improvements to a local community facility.	ongoing
Gildersome Grit Bins Installation of 2 blue grit bins in Gildersome, Action Group responsible for maintenance. <i>Approval date: 31/1/11</i>	Gildersome Action Group	£414.28	£0.00		ongoing
Morley North Sub Total		£76,669.03	£64,222.75		
All Morley (50%)		£65,860.48	£62,010.48		
Morley North Total		£142,529.51	£126,233.23		

Morley South

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Neighbourhood Improvement Area – Newlands & Denshaws A plan to aimed at making improvements in Priority Neighbourhoods. <i>Approval date: ?</i>	South Area Management	£25,100	£19,000.00	Albert Drive Shop Improvements. Kick around area in Newlands. Lewisham Park Improvements. More diversionary activities for young people in the area. A safer neighbourhood with a reduction in the fear of crime amongst residents.	Complete
			£2,000.00		Complete
			£4,100.00		Complete
Rein Park – Morley South An efficient hand over of the Public Open Space on the Rein Road development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB. <i>Approval date: 12/12/2005</i>	Parks & Countryside	£3,000.00	£3,000.00	Land adopted. Fencing. Trees planting. Reduction in the number of reported incidents of anti social behaviour in the area.	Complete
Morley South Litterbins 2005/06 Additional litter bins for areas identified as being problematic for litter. <i>Approval date: 12/12/2005</i>	Environmental Services	£4,700.00	£4,700.00	14 additional dual compartments, free standing litter bins for Morley South. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Magpie Lane – Morley South Environmental improvements to secure Magpie Lane and prevent travellers from re entering the site. <i>Approval date: 12/12/2005</i>	Leeds South Homes	£8,000.00	£8,000.00	Measures taken to prevent travellers from re-entering the site on Magpie Lane. Improvements in the physical environment of the area. Residents of the area feeling more secure.	Complete
Lewisham Park Youth Centre CCTV CCTV scheme for Lewisham Park youth centre. <i>Approval date: 12/12/2005</i>	City Services	£8,400	£8,400	CCTV. A decrease of ASB in the area. Safer communities.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Denshaw Grove Landscaping Clear fly tipping, level the area and seed, create path and install a fence with lockable gate. <i>Approval date: 07/07/2008</i>	Groundwork	£2,214.97	£2,214.97	Safer stronger community. A safe and pleasant place to play.	Complete
Improvements to Footpath 79, Wide Lane Resurface footpath <i>Approval Date: 30/03/09</i>	Parks & Countryside	£3,162.40	£3,162.40	Improved Environment for local residents and allow better access of public right of way.	complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£2,540.75	More activities for children and young people and improvements to the local environment.	Complete
Magpie Lane Play Space Provide new play facilities at Magpie Lane. <i>Approval Date: 18/10/10</i>	Parks & Countryside	£7,576.00	£0.00	More activities for children and young people and improvements to the local environment.	Ongoing
Morley South Sub Total		£67,019.12	£59,443.12		
All Morley (50%)		£65,860.48	£62,010.48		
Morley South Total		£132,879.60	£121,453.60		

**Outer South Capital Wellbeing Budget
2004 - 2010**

Rothwell

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Neighbourhood Improvement Area – John O’Gaunts A plan to aimed at making improvements in Priority Neighbourhoods <i>Approval date: ?</i>	South Area Management	£20,600.00	£9,000 £11,600	Diversionary activities for young people. Pathways Initiative. Gardening Initiative. Youth Shelter. More diversionary activities for young people in the area. A safer neighbourhood with a reduction in the fear of crime amongst residents. An improvement in the physical environment of the area.	Complete Complete
Litterbins Rothwell 2005/06 Additional litter bins for areas identified as being problematic for litter. <i>Approval date: 24/10/2005</i>	Environmental Services	£5,000.00	£5,000.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Oulton & Woodlesford Sports & Social Facilities The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club. <i>Approval date: 06/02/2006</i>	Parks & Countryside	£20,000.00	£20,000.00	Two new changing rooms. Officials room with toilet and shower activities. More young people involved in more sporting activities. Facilities meeting Sports England Requirements for health and safety.	Complete
Rose Lund Centre Improvements The extension of the Rose Lund Centre. <i>Approval date: 25/02/2008</i>	Parks & Countryside	£20,000.00	£20,000.00	2 new changing rooms. Officials room with toilet and shower facilities. More young people involved in sporting activities. Facilities meeting Sports England Requirements for health and safety.	Complete
Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

Rothwell Litterbins Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£4,800.00	£4,800.00	Additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Rothwell Bring Site Improve and enhance existing recycling facilities in Rothwell. <i>Approval date: 25/02/2008</i>	City Development	£6,782.93	£6,782.93	Improved recycling facilities in Rothwell. Encourage residents to recycle, reuse and reduce waste.	Complete
Windmill Youth Club Improve facilities at Windmill Youth Club. <i>Approval date: 25/02/2008</i>	Corporate Property	£30,707	£12,500.00	Enhance and develop a community centre. Increase community use of building.	Ongoing
Recycling Bring Sites (additional) Resurfacing of the site. <i>Approval date: 25/02/2008</i>	City Development	£3,914	£3,914	Improved recycling facilities in Morley. Encourage residents to recycle, reuse and reduce waste.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2010**

Manor Road Shops Improvement works to area on Manor Road, Wood Lane Estate. <i>Approval date: 25/02/2008</i>	Groundwork	£19,453.75	£19,453.75	Improve retail area on Manor Road in Wood Lane, Rothwell.	Complete
Rothwell Competitive Music Festival - Staging Purchase temporary and portable staging <i>Approval date: 1st February 2010</i>	Rothwell Competitive Music Festival	£2,100	£2,100	Improve experience of participants and audience members to Rothwell Competitive Music Festival and provide an income to the group by hiring staging out to users of Blackburn Hall for a nominal fee.	Complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£2,540.75	More activities for children and young people and improvements to the local environment.	Complete
Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	ongoing
Manor Road Shops CCTV Improve the quality of the cameras, update the recording system and move system to LLC owned property <i>Approval date: 06/09/10</i>	Commercial Asset Management	£3,389.00	£0.00	Reduction in crime and fear of crime, improvement to the local environment. Project will also support the work of the local TARA as they identified and supported the project through its	Ongoing
Rothwell Total		£144,812.43	£120,016.43		

TOTAL		
Projects agreed	£557,340.23	£501,621.95
Balance	£125,667.77	

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Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 14th March 2011

Subject: Area Leader's Report

Electoral Wards Affected:

Ardsley & Robin Hood
Morley North
Morley South
Rothwell

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in November 2010.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged based on the Area Delivery Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

2.1 Members will recall at the March 2010 Area Committee, a new format for this report was introduced based on the Area Delivery Plan themes and priorities. Ward Members confirmed priorities for 2010/11 at ward member briefing meetings and the 2010/11 Area Delivery Plan was approved at the June 2010 Area Committee.

3.0 Updates by Theme: Culture

3.1 Community Centres Sub Committee

The Outer South Community Centres Sub Committee last met on 26th November 2010 and the minutes and action plan were presented at the last Area Committee meeting. The next meeting is planned for 12th May.

3.2 Morley Literature Festival

Following Members approving £10,000 revenue funding at the November Area Committee, the Executive of the Morley Literature Festival Committee have confirmed the appointment of Jenny Harris as Director of the 2011 Festival.

4.0 Updates by Theme: Enterprise and Economy

4.1 Morley Town Centre Management

Further to the report presented at the November Area Committee. The Morley Town Centre Management Board last met on 26th November. The minutes were presented at the last Area Committee meeting. The next meeting is planned for Friday 4th March.

4.2 Investment Partnership South Leeds (IPSL)

4.2.1 A roving exhibition took place in January at the following locations:

17th Jan – Dewsbury Road One Stop Centre 10am-7pm

18th Jan – St Matthew's Holbeck 10am -7pm

21st Jan – White Rose Centre 10am–7pm

24th Jan – St George's Centre Middleton 10am-7pm

25th Jan – Morrisons Supermarket, Hunslet 10am -7pm

26th Jan – Hamara Healthy Living Centre, Beeston 10am-7pm

28th Jan – Morrisons Supermarket Café 10 – 6pm

4.2.2 Officers from the Council attended the event, along with representatives from the private sector. In total over 400 people attended the event, a number of whom completed questionnaires about the investment opportunities in the area. The questionnaires are now being analysed and the results will be reported to the next Steering Group meeting in March. However, the main issues raised were about the need for more jobs, better housing and improved maintenance of the public realm and open space.

4.2.3 www.investsouthleeds.co.uk provides further information regarding IPSL and the investment strategy.

4.3 Town & District Centre Regeneration Scheme

4.3.1 Local Shops Initiative

With one project complete, there is still no movement on the other 5 expressions of interest. The Morley Town Centre Management Board is still actively promoting the scheme and it will review progress at its next meeting.

4.3.2 Morley Bottoms Affordable Housing Project

The scheme has currently been delayed by a total of 28 weeks on Fri 28/01/11 owing to issues with the weakened rock face and the recent inclement weather. However, it is still envisaged that the time can be clawed back and the scheme will be completed early September 2011.

- 4.4 South Leeds Employment, Education and Training Group (SLEET)
To further strengthen links between the SLEET group and the Outer South Area Committee, the most recent minutes the most recent minutes were presented at the last Area Committee.
- 4.5 Rothwell Inter Agency
The Rothwell Inter Agency last met on 22nd November 2010 and the minutes and action plan were presented at the last Area Committee meeting. The meeting planned for January 24th was cancelled. The next meeting is planned for 21st March.
- 5.0 Updates by Theme: Learning**
- 5.1 Children Leeds South Leadership Team
To further strengthen links between the Children Leeds South Leadership Team and the Outer South Area Committee, the most recent minutes are presented at **Appendix 1**. A detailed Children Services performance report is presented elsewhere on the agenda.
- 6.0 Updates by Theme: Environment**
- 6.1 Cleaner Neighbourhoods Sub Group
The Cleaner Neighbourhoods Sub Group met on the 25th January 2011 to discuss Environmental issues and actions highlighted in the Area Delivery Plan (ADP). The minutes (**Appendix 2**) and action plan (**Appendix 3**) are presented for Members information.
- 6.2 Environmental Delegation
- 6.2.1 Further to the report submitted to the last Area Committee, the following provides a brief update on the progress towards achieving the delegation of environmental services from June/July 2011.
- 6.2.2 Work is progressing on the development of a Service Level Agreement (SLA) for each Area Committee, with a generic template being agreed by Area Chairs on 11th February. A first draft of the Outer South Area Committee SLA will be shared with Members at a workshop scheduled to take place on 25th March, 10am-1pm, to which you will have received an invitation on 31st January. To inform the detail of the SLAs, service resources have been allocated across the City on a wedge basis, detail of which will be available at the March workshops, if not already shared with Members. Members will have further opportunity to input and comment on their SLA prior to the final version being presented for approval at the June/July Area Committee.
- 6.2.3 Appointment of the three Locality Manager posts, who will manage service delivery to meet the requirements of their respective area's SLAs, is due to take place in March. Area Chairs will be involved in part of the recruitment process for the posts, with the final decision on appointments however, remaining with senior officers. As soon as the appointments are formalised Members will be informed of who their Locality Manager is.

6.2.4 At their last meeting, Area Chairs discussed the potential roles of Deputy Area Chair, Environmental Champion and Environment Sub-group. Presently, some Area Committees have one or more of these roles, whilst others have none. It was agreed that whilst the roles will remain informal, i.e. have no decision making authority, they will be a valuable mechanism for dealing with the SLA and service delivery matters in a timely manner between formal Area Committee meetings. With regard to the function that a sub-group could undertake this would be especially relevant prior to and during the initial stages of the delegation. Once the delegation is in place and effective then local arrangements can be made as to how to deal with operational issues and the SLA, agreed as a wedge and/or between the Area Committees and their Locality Manager. In some cases the sub-group may be a time limited 'task and finish group', in other areas the sub-group may fulfill a more ongoing role of overseeing the SLA outside of formal Area Committee business.

6.3 Ginnel Mapping

At the last Area Committee it was agreed that Morley South would become the next Ward to be mapped, Area Management have begun work with partners in the Information Team to complete this work.

6.4 Well being Funding

6.4.1 The Cleaner Neighbourhoods Sub Group, have identified anti littering educational workshops for schools, and out of hours patrols and signage to tackle dog fouling, as projects that could be funded with the £3,675 revenue Well being Funding allocated by the Area Committee.

6.4.2 **Anti Littering Workshops**

Following the withdrawal of Robin Hood Primary School, Blackgates Primary School has been nominated to join Churwell, Newlands and Rothwell Victoria Junior School to receive support from Groundwork for a local clean up and an hour long workshop on the environment and litter with pupils.

6.5 Conservation Audits

6.5.1 Morley Conservation Area Appraisal: In order to respond to a number of the issues raised in the initial public consultation, it is necessary to hold a further public meeting to allow further debate of the proposals. This meeting is planned for April / May and will be held at the Town Hall. The meeting will be fully advertised with a press release, posters and a mailing to all properties within the areas of proposed boundary change. Following the public meeting the process will be written up for consideration by Chief Officers at Planning Board. If approved, the Planning Board delegated decision will be open to scrutiny for a period of three weeks. If not called in, the appraisal will then be adopted as a material consideration in the planning process and the revised boundary will go live.

6.5.2 Woodlesford Conservation Area Appraisal: The community consultation draft of the area appraisal for Woodlesford has been out to public consultation, the deadline for comment was the 11th March 2011. The revised document is available at: [http://www.leeds.gov.uk/Environment and planning/Conservation/Conservation area appraisals.aspx](http://www.leeds.gov.uk/Environment%20and%20planning/Conservation/Conservation%20area%20appraisals.aspx).

6.6 Oulton and Woodlesford Design Statement

- 6.6.1 In February 2009, Members approved £5,600 revenue funding to support the production of a Design Statement for Oulton and Woodlesford. Total project costs stated in the detailed project application were £6,450. The remaining balance of £850 was to met through fund raising activities and sales of the finished statement.
- 6.6.2 Oulton and Woodlesford Design Statement steering group have submitted an interim evaluation report outlining; the work completed to date, a breakdown of expenditure and details of further costs required to conclude the project.

Work to date

A successful consultation exercise with residents has been undertaken which involved 3 workshops and an exhibition. The group have liaised with various departments in Leeds City Council to complete a comprehensive appraisal of the 80 page draft document.

Accounts

	Income
Outer South Area Committee	£5,600
Total	£5,600
Item	Expenditure
Consultant	£4236.53
Questionnaires	£745
Workshops	£428.88
Exhibition	£176.74
Total	£5,587.15

The steering group has acknowledged that they were overly optimistic in their original proposals for the project. The areas of Oulton and Woodlesford are diverse and the Design Statement has had to tackle their complexities. The work was more involved and to get a detailed and professional document, an extra workshop was held and additional research was undertaken. This impacted by delaying the project and increasing the costs. The group argue that in order to produce a robust Supplementary Planning Document, further work needs to be carried out including a newspaper advertisement which will publicise the consultation dates on the draft statement before it can be formally adopted by the Council.

Projected Costs

Item	Expenditure
Consultant	£1531.92 inc VAT
Advertisement in Yorkshire Evening Post	£1966.80 inc VAT
Design / layout for 80 page document	£350 inc VAT
Printing for an initial 100 copies	£1000 inc VAT
Total	£4,848.72

The Oulton Society will provide £350 towards the cost of design and layout of the document. The statement will be sold at £5 per copy with an estimated income of £250 - £400.

6.6.3 Members are asked to consider making a further to this project. The funding will come from the ringfenced £5,300 to Rothwell as part of last years town centre funding.

7.0 Updates by Theme: Health and Well being

7.1 The South East Health and Well Being partnership met on the 27th January. Minutes from the meeting are available at **Appendix 4**.

8.0 Updates by Theme: Thriving

8.1 Divisional Community Safety Partnership (DCSP)

The DCSP are keen to maintain a strong link between the partnership and the Area Committee. Councillor Robert Finnigan attends the DCSP as the Outer South Area Committee representative. A summary of the January minutes is available at **Appendix 5**.

8.2 South Leeds Youth Hub

8.2.1 The brand-new Youth Hub building work has been completed and was handed over for operational use to the Youth Service on the 28th January. The building is undergoing snagging work and furniture continues to arrive on daily basis for internal fit. The zones will provide fantastic learning experiences to young people. Youth Service invite Members to visit the Hub for a tour at their convenience.

8.2.2 There is a small team at the centre lead by the newly recruited Centre manager, administrative assistant's caretaking and cleaning staff. The team is supported by the Youth work manager who is responsible for the youth work deliver at the centre and Middleton ward. The hub is currently opening Monday-Friday 08:00-21:30 and generating interest. There are already a number of bookings for both young people's activities and meetings. The first minibus has been delivered this week and is already being used extensively to support young people in accessing specific sessions here at the Hub.

8.2.3 The Hub Board has agreed a programme of soft opening. The first week has attracted an Intermediate youth club which has operated for 3 evening in the first week. The half term seeing a significant number of activities including:

- a dedicated studio session for the Rothwell Windmill music group;
- urban arts wall session involving young people from Tingley and St Gabriel's community centre;
- Windmill youth centre and a group from Harrops Avenue (Tingley);
- DJ session involving young people from Lewisham Park and Rose Lund;
- Sports session involving young people from Gildersome and Windmill youth centres.

8.2.4 The participation group of young people are proud of the new website www.southleedsyouthhub.org.uk which has just gone live and young people are beginning to add blogs, posts and events. It's in the early stages and will continue to have a lot more content in the near future.

- 8.2.5 The Partnership Board continues to go from strength to strength and has already met twice this year. Land Securities, a big FTSE 100 firm with significant local interests including the ownership and operation of White Rose shopping centre, have brought their business experience to the Board alongside with Voluntary sector partners from the Hunslet Boys & Girls Club, 4Children & NHS. The Board will be welcoming the Vice Chancellor from Leeds Met University who support student placements at the centre.
- 8.2.6 Young people from across the South continue to be actively involved in every part of this project. A young person from Windmill Youth Club was on the panel that recruited the Centre manager. Initial feedbacks from large number of outer south young people have commented as to the fantastic on the activities available to them at the centre.

9.0 Updates by Theme: Harmonious Communities

- 9.1 Gildersome Participatory Budgeting
The steering group last met on the 8th February to agree final preparations for Decision Day. Decision Day will be held on 5th March at Greenside Methodist Church, Gildersome. 12 projects are presenting on the day to put forward their projects to receive funding from the initiative. Leaflets promoting the event have been distributed through the two primary schools, and posters and leaflets placed in local community buildings and shops including; the meeting hall, library, children's centre, health centre and the coop.

10.0 Recommendations

- 10.1 The Area Committee is asked to:
- a) note the contents of the report and make comment as appropriate.
 - b) consider the funding request detailed at 6.6.

Background Papers:

- Area Managers 31st January 2011
- Well Being Report 31st January 2011
- 'Department of Communities and Local Government: Extra Support for Town Centres', Regeneration Management Team Meeting, 14th October 2009
- Conservation Area Reviews 10th September 2007

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MINUTES – South Children Leeds Leadership Team

Meeting held 26th January 2011 (The Belle Isle Centre)

Present:

Bernadette Young
Anne-Marie Holdsworth
Louise Megson
Chris Lees
Lynda Johnson
Ian Melia
Shaid Mahmood
Keith Lander
Barbara Temple
Satbinder Soor
Dennis Fisher
Jackson Turner
Cathy Gurney
Mary Owen
Lesley Schofield
Doreen Escolme
Dave Bache
Louise Snowden
Munaf Patel
Cllr Bob Gettings

(CHAIR) Head Teacher – Royds Specialist Language College
Cluster Chair – **Middleton**
Cluster Chair – **J.E.S.S**
Head Teacher and Cluster Chair – **Upper Beeston and Cottingley**
Head Teacher and Cluster Chair – **Morley**
Assistant Head Teacher
Locality Pathfinder – South East Area Management
Deputy Area Manager SSE
Extended Services Adviser – South
Youth Service Senior Youth Officer
Governors Representative - South
VCFS – St Lukes Cares
Integrated Services Leader
Confederation Manager - South
Youth Offending Service
NHS Leeds
Project Director – South AIP
Integrated Services Leader
Signpost – Project Coordinator
Children's Champion – Outer South Area Committee

In Attendance:

Nigel Richardson
Jane Maxwell
William Newham

Director of Children's Services
Children's Services – Locality Enabler
Children's Services – Support

Apologies:

Jim Reid
Maria Townsend
Everton Wattley
Josh MacDonald
Christine Street
Karen Stanford
Beverley Carter
Tom O'Donovan
Sue Morgan
Pauline Ward
Chris Halsall
Simon Costigan
Cllr Angella Gabriel
Jeanette Scott
Louise Drury
Deborah Kenny
Rosaline Morley
Johnathan White

Head Teacher & Cluster Chair – **Ardsley and Tingley**
Head Teacher & Cluster Chair – **Rothwell**
Community Sports Officer – South
South Leeds Youth Hub
Job Centre Plus
Integrated Services Leader
NHS - CAMHS
Area Management Officer – South East
Education Leeds – Integrated Children's Services
Head Teacher
Education Leeds – School Improvement
Aire Valley Homes Leeds – Housing
Children's Champion – Inner South Area Committee
CYPSC – Service Delivery Manager
VCFS – South Leeds Health For All
Education Leeds (SIA/SIP)
Integrated Processes Coordinator – South
Head Teacher

1 Welcome apologies and introductions.

- 1.1 Bernadette Young welcomed colleagues to the meeting. Round the table introductions were made and apologies delivered.

2 Minutes and matters arising.

- 3.1 The minutes were agreed as an accurate record of the meeting. Minor amendments were made to the attendance.
- 3.2 Dave Bache commented that more primary representation is needed on the leadership team. Bernadette Young commented that with the 5-3 are move the membership of the potential 3 new leadership teams will need to be refreshed.

3 Area Inclusion Partnership – KS3/KS4 Pilot

- 3.1 Anne-Marie Holdsworth delivered an update on the KS3/KS4 Pilot. Key points made and comments arising from discussion were as follows:
- Anne-Marie commented that a partnership event was held on 7th December. 6 secondary schools in the south given the go-ahead for Anne-Marie to run KS3/4 provision.
 - Provision will be a balance between short and longer term stays working to achieve greater success in getting CYP back into mainstream provision and provide a real opportunity to do something different to improve attendance, reduce NEET, improve behaviour and reduce permanent exclusions towards 0%.
 - We want to keep in the south to start off with to make sure we get it right. There is a lot of work to be done around funding and staffing arrangements. It is the right thing to do as there has been a gap in the provision in the south for this cohort of young people.
 - Dave Bache added that in future the aim is to extend to satellite sites in Rothwell and Morley, but is important that we get it right in Middleton in the first instance. How services will work with the Academy is also another point to be taken into consideration.

4 Introduction / Q&A – Nigel Richardson

- 4.1 Nigel Richardson introduced himself as the new Director of Children's Services and delivered a presentation entitled 'Transforming life chances – How Serious Are We?'. (Full presentation and link to Child Friendly Cities website circulated with minutes) The presentation (in summary) and key points raised were as follows:
- Nigel firstly highlighted a key question to keep in mind '*What's it like to be a child or young person growing up in Leeds*'. He then went on to highlight the difficulties faced by families, family risk factors and the changing nature of families themselves. He continued to highlight the resulting key risks for young people as well as protective factors that can be used to counter these risks.
 - Nigel outlined his three key themes / agreed behaviours and values to

stick to when working with children and families.

- Do the simple things better
- The child is the client
- Safeguard and promote
- Nigel briefly outlined that the overarching vision for Leeds that the city has adopted and which is receiving a lot of support and sign up is for Leeds to become a truly Child Friendly City (The UNICEF model). Leeds to have 5 key outcomes for CYP, very similar to the original 5 ECM outcomes. These will be underpinned by 11 key priorities of which 3 have been selected as Major Curves to Turn.
 - Looked After Children
 - Attendance
 - NEET

Nigel commented that if we 'obsess' on these three first then we will have an impact on a number of other priorities. Nigel added that along with the agreed behaviours and values already outlined the idea of Leeds becoming a child friendly city can also be used to mobilise the city in terms of a disproportionate investment in CYP now with Leeds businesses signed up and contributing.

- Under the slide entitled 'Glue' he went on to identify a number of key ways of working such as the introduction of Outcomes Based Accountability, restorative practices, top 100 methodology etc.. 120 leaders have already completed OBA 'turning the curve' workshops and we will be looking to roll out to the rest of the city. The aim will be for the city and local areas to be provided with a simple set of scorecards assessing impact against key priorities. Nigel acknowledged that the CAF is not loved across the city commenting that it needs to be simplified to allow it to be used for what it was originally set up for.
- Nigel linked this back to the idea of 'Today in Leeds' how many CYP are LAC, not attending school, NEET etc. We need to have up to date information at a city wide and local level. Nigel described the top 100 methodology as for example 'who are the top 100 CYP not attending school in this area?' If we tackle these top 100 first and then the next 100 and then the next 100 etc then we will begin to see a real difference. This is also where a simple set of scorecards that map down to local areas will be important to show where programmes are working well and where we are not having enough impact.
- Nigel then continued to comment that key to delivery will be to create an integrated children's service with a flexible, locality based delivery model. This will include a new leadership model in Children's Services and a change in our approach to some services, to change delivery.
- Finally Nigel commented that managing the change there is a temporary change capacity including seconded head teachers, a Children's Centre manager, VCFS partners, service partners and support staff. Nigel added that key to implementing the change particularly around improved local arrangements will be the local leadership teams and cluster partnerships.

For further detail please see presentation circulated with minutes.

5 Refreshed redesign proposals and next steps for local leadership teams.

5.1 Jane Maxwell led the leadership team through an update on the latest service redesign proposals, In summary:

- **Local Targeted Services:** The concept of a 'well being team' has been adapted to local leadership and management of targeted services as it was felt well being teams could become another silo which within a short period would become 'full'. In terms of leadership and management arrangements within clusters the Local Authority is happy to negotiate with clusters around how leadership capacity is deployed locally. There will need to be a bottom line agreed in terms of expectations to provide a level of consistency across the city but the leadership of local capacity around targeted services could be employed by the LA or the cluster dependant on the needs of the area.
- **Child Protection Teams:** Proposals for child protection teams remain unchanged. Local teams based around clusters (or combined clusters). 22 teams across the city (ENE – 7, SSE – 7, WNW – 8) comprising a Team Manager, 7 Social Workers, Advanced Practitioner, Social Work Assistant). Some of the larger cluster may need more than 1 team. Team manager to be key point of contact for social care within the cluster and will work closely with the Targeted Services Leader.
- **LAC social work teams:** New arrangements for social care teams will provide a clearer focus on LAC with 2 LAC social work teams per area (ENE/ SSE / WNW). Also 3 area based services focused on improving outcomes for children with **complex needs**.
- **Respective role of the Local Authority and Universal Services:** The role of the Local Authority will be changing significantly. The council will be a much smaller organisation with a focus on leading and developing support for deprived and vulnerable children and reducing the need for specialist services (Tier 3/4). The expectation will be that increasingly responsibility for building the capacity to deliver preventative and extended services to meet additional need will sit with universal services (Tier 1/2) '**Universal Plus**'.
- **Geography (boundaries / 5-3):** The council has made the decision to move to 3 administrative boundaries.
- **Clusters:** Given the LA's strong support and move towards locality working, cluster partnerships will need to be robust in terms of leadership, accountability and governance. There needs to be a clear understanding of the minimum expectations of all clusters across the city.
- **AIP / Behaviour:** Schools and local collaborations of schools will continue to develop provision for children with behavioural difficulties with the Council as a provider of last resort. AIPs will not necessarily go to 3 area partnerships if current arrangements are operating effectively.
- **Timescales** the aim is for everything to be in place by September 2011 driven by the temporary change capacity 'Implementation Team' working to the DCS including head teacher secondments and other partners.

5.2 Following Jane's update key comments / points raised by the Leadership team were as follows:

- Lynda Johnson commented that most cluster chairs are head teachers and if clusters are to become even more important the capacity of cluster leaders / schools to cope with cluster work needs to be taken into account adding that in many cases without the cluster coordinator / manager the clusters would not function or exist at all. There are also a number of cross border issues in the south which currently complicate matters.
- Shaid Mahmood commented that we need to work more closely with bordering authorities. For example we have to hold Kirklees to account around their responsibilities if many of their CYP are attending schools in Leeds.
- Barbara Temple commented that a leadership role working within a cluster or double cluster will be essential adding that there are some tensions around understanding how cluster managers will work with the proposed Targeted Services Leader. Barbara added that decisions need to be made quickly to tie in with other procurement processes, and really could do with more clarity ideally before the end of February.
- Dave Bache added that there is an issue with mobility, our most vulnerable CYP are often moving all around the city.
- Barbara Temple commented that although Leeds will receive £5.2M of Extended Services cluster funding we cannot be sure that we will receive that figure in further years. We need to make sure that we are not putting in arrangements that are not sustainable in the longer term.
- Shaid Mahmood commented that the offer that is proposed to Schools Forum is critical even if it is only for 1 year.
- Barbara Temple added that at a future meeting it may be useful to look at what is being suggested by each cluster in response to the new proposals and the cluster chairs meetings in December.
- A number of members of the leadership team queries what the Local Authority Partner will be. Jane Maxwell commented that the idea is that an existing senior leader from within Children's Services (Tier 3/4) will be aligned to each cluster / double cluster to provide a much closer link to the central Children's Services Leadership Team, building capacity and making things happen quicker.
- Dave Bache added as a complication that trusts are being formed across clusters at the moment and also raised the question of whether the intention is to go to 3 Area Inclusion partnerships?
- In response to Dave's point and to a number of 5 to 3 area queries Jane Maxwell commented that on an interim basis some meetings will still take place over 5 areas while other may move to 3. The Children Leeds Leadership Teams will need to remain over 5 for at least the next 1 or 2 meetings while the new arrangements are further developed and implemented. It is most likely that the AIPs will need to remain over 5 for 11/12
- Bernadette Young commented that we need to we may work across other areas that we haven't worked with before. In the interim there is likely to be a fair amount of duplication / repetition.

6 Updates:

6.1 Area Leaders

- Shaid Mahmood commented that at the 15th December Executive board members endorsed the proposal arising from the SE Locality Working Pathfinder to implement a new locality leadership model, consisting of three Area Leader roles to lead the integrated locality working agenda in the three council wedge areas (SSE, WNW, ENE)
- Shaid then updated that the three new Area Leader posts to replace previous Area Manager and Locality Enabler roles have been recruited to and that he has been appointed to cover SSE, Rory Barke ENE and Jane Maxwell WNW.

6.2 Inspections Update:

- Jane Maxwell updated that Ofsted have begun their inspections of **Children's Centres** in Leeds. Seacroft CC was graded as outstanding in all areas while the other completed inspections have all reported back as good or satisfactory. CYPSC's **Adoption Service** was recently inspected and achieved good overall with aspects outstanding. The results from the inspection of Leeds **Youth Offending Service** have been published. Leeds scored well above the national average in all three areas inspected by HM Inspectorate of Probation – safeguarding, risk of harm to others, and reducing the likelihood of re-offending. Jane added in relation to the YOS inspection that these are one of, if not the top results in the country. It was agreed that the inspection report would be circulated with the minutes. In addition Leeds had its unannounced inspection of safeguarding, contact, referral and assessment and the results will be published on the 16th February.

6.3 Area Committee – Children's Services Performance Report:

- Shaid Mahmood commented that the latest children's services performance report will be going to the current round of area committees and was circulated for information with the agenda and papers for this meeting.

7 Date and time of next meeting / future confirmed meeting dates.

- 7.1 Date and time of next meeting to be confirmed.



Cleaner Neighbourhoods Sub-Group
 1pm Tuesday 25th January 2011
 Small Banqueting Room
 Morley Town Hall

ATTENDANCE	
Cllr Elliott (Chair)	Ward Councillor
Cllr Golton	Ward Councillor
Allan Dixon	Aire Valley Homes
Phil Diamond	Aire Valley Homes
Rob Tindall	Streetscene
Chris Pierpoint	Streetscene
Stacey Campbell	Highways and Environmental Enforcement
Fiona Clark	Environmental Enforcement Action Team
Sarah Gill	Area Management Team

1.0	Welcome and Introductions	ACTION
1.1	Introductions were made to Chris Pierpoint, a Streetscene Area Manager for South East, working alongside Rob Tindall.	
2.0	Apologies	
2.1	Cllr Dunn, Ward Councillor Cllr Gettings, Ward Councillor Kevin Vaughan, Aire Valley Homes Sue Spellman, Aire Valley Homes	
3.0	Minutes and Matters Arising	
3.1	Minutes were agreed as an accurate record.	
3.2	Recycling bins in Morrisons car park and next to the Queens, are very unsightly as they are surrounded by litter and waste to be recycled. Issue to be referred to recycling team.	RT
3.3	7.2.1 – On John O’Gaunts estate in Rothwell, an unknown culprit is dumping large bags filled with smaller bags of dog waste in residents gardens. AVH estate caretakers are not trained to remove such items and streetscene will not operate on AVH land. This has meant AVH hiring specialised service at a cost of £150-£200 for each removal.	
3.4	Cllr Golton asked if it was possible for another service in the council to undertake the work at a cheaper cost and for an internal recharge to be done between the services.	SG
3.5	7.1 – CAST streetscene confirmed that there is no longer a dedicated CAST team for Outer South since September 2010. There are now 2 teams to service the South East Area.	

3.6	Cllr Golton requested funding details on cost to run a CAST team – two men and a vehicle. Delegation of environmental services provides Area Committee with opportunity to address service cover but any new service would require a far better monitoring process.	RT
4.0	Streetscene Update	
4.1	New staffing for South East confirmed; Charlotte Richardson, Principal Manager and Chris Pierpoint joins Rob Tindall as South East Area Manager. Rob and Chris are covering two different areas on a 4 week rota, Monday –Friday.	SG
4.2	Cllr Golton requested Members meet Charlotte Richardson. Streetscene.	
4.3	Rob and Chris have spent the last two weeks out of the office undertaking a comprehensive monitoring of bin routes including, break locations and what is expected of staff to meet performance related pay targets.	
5.0	Morley Glutton	
5.1	Item on the agenda following regular updates requested at the last meeting.	
5.2	Streetscene confirmed that Glutton will continued to be used in Morley. Frequency can not confirmed yet but 2 members of staff will work over 7 days, 6am – 4.45pm, focusing on street cleansing in Morley Town Centre. Both operatives will be trained to use the Glutton.	
6.0	Delegation of Environmental Services	
6.1	Cllr Golton asked how have officers been involved and consulted on delegation.	SG
6.2	Officers confirmed that attended workshops held with Helen Freeman and wider environmental services officers. Main focus has been on teams and responsibilities.	
6.3	Charlotte Richardson attended workshops and emails on delegation circulated to streetscene Area Managers.	
6.4	Workshops with Members have been held to comment on current street cleansing routes. Are these maps being amended based on these comments and can these maps be amended during delegation?	
6.5	List of delegated services confirmed as: <ul style="list-style-type: none"> • Mechanical street cleansing • Manual street cleansing (litter picking) • Litter bin emptying • Flytipping removal and enforcement • Leaf clearing • Dog controls (strays, fouling) • Highways enforcement 	

<p>6.6</p> <p>6.7</p> <p>6.7.1</p>	<ul style="list-style-type: none"> • Graffiti enforcement work • Domestic and commercial waste storage and transportation control • Overhanging vegetation control • Litter control (FPN's, flier controls) <p>Refuse and recycling collection services, and city centre street cleansing activities, are excluded from the scope of the delegation.</p> <p>Project steering group set up to oversee the delegation have identified sub groups as a vehicle for the delegation to be managed. Group asked to comment on how they could see this happening and how other partners not directly involved in the delegation would see this working.</p> <p>Group agreed that:</p> <ul style="list-style-type: none"> - authority and reporting lines need to be agreed first. A sub group is a good discussion body but needs a decision making body. - Identify whether budget holders or operational staff needed at the meeting. - A sub group would be a good idea. - Once structure in place, for locality managers to identify appropriate method <p>Group requested Area Committee report environmental delegation.</p> <p>SLA important part of monitoring and accountability. Members will be consulted on SLA before agreed at Area Committee.</p>	<p>SG</p>
<p>7.0</p>	<p>Action Plan</p>	
<p>7.1</p> <p>7.2</p> <p>7.2.1</p> <p>7.2.2</p> <p>7.3</p> <p>7.3.1</p> <p>7.3.2</p>	<p>See Action Plan for updates.</p> <p><u>Tackle Dog Fouling</u></p> <p>Patrols started and update to January Area Committee. 1 fixed penalty notice issued (Morley). Group requested that evaluation compares complaints regarding dog fouling before and after additional patrols started. Cllr Elliott felt that Morley South area looking better as a result.</p> <p>Dog Control Orders coming into force on 1st February.</p> <p><u>Littering</u></p> <p>Enforcement confirmed that completed educational patrols in Morley Town Centre and handed out stubbies. Enforcement patrols did not follow immediately due to the weather. However, enforcement officer completes patrols twice a week in Morley through general work.</p> <p>Cllr Elliott raised issue with litter around chessboard in Morley, Enforcement confirmed that during patrols no one has littered around the chessboard.</p>	

7.3.3	Cllr Golton asked that the first two locations for the additional litterbins in Rothwell have an increase in frequency for emptying or a larger bin rather than a second bin on the same spot.	SG/RT
7.3.4	Following a request from Cllr Golton, Streetscene confirmed that Rothwell can have an additional bin. Streetscene clarified that the service is concentrating on embedding new refuse routes over the next two months. Once this is achieved, litterbin installation can start around April 2011.	SH
7.3.5	Ward Members have put forward nominations for Primary schools to receive the anti littering workshops delivered by Groundwork. Robin Hood Primary School unable to accommodate workshop so Ardsley and Robin Hood Ward Members identifying an alternative primary school	
7.4	<u>Ginnel Mapping</u>	
7.4.1	Draft Morley North map created. Hard copies to be collected and checked with members and partners. Streetscene nominated Morley South be the next ward to be mapped as this completes Morley.	
7.5	<u>Garden Maintenance</u>	
7.5.1	AVH wished to record their support to the MEA Garden Maintenance Service funded by the Area Committee. A good project providing a needed service.	
7.6	<u>Environmental Pride</u>	
7.6.1	November and December Environmental Prides cancelled due to severe weather. Timetable for 2011 Environmental Prides amended to insert the wards who did not receive a pride. Morley AVH requested that April pride be swapped to June and Rothwell move to April. Group agreed.	
7.6.2	Next environmental pride on 23 rd February 2011, Tony Charles arranging around Home Lea and Wood Lane. PD confirmed will undertake an audit of area to create task list.	
7.6.3	Streetscene to confirm their involvement.	RT
7.7	<u>CAST</u>	
7.7.1	Streetscene confirmed that dedicated CAST team for Outer South not longer operational since September 2011.	
8.0	<u>Any Other Business</u>	
81	Chair requested Parks and Countryside be contacted regarding attendance at future meetings.	SG
9.0	<u>Date of the Next Meeting</u>	
9.1	10.30am Tuesday 19 th April 2011, Council Chamber, Morley Town Hall	SG

25.1.11

Outer South Cleaner Neighbourhood Sub Group Action Plan

	ADP Action 2009/10	CN Action	Who responsible	Target Outcome	PROGRESS
Tackle Dog Fouling	Support environmental initiatives to target street cleanliness	AMT and Enforcement to arrange additional patrols to tackle Dog Fouling	Enforcement	Reduction in Dog Fouling and cleaner parks and streets in Outer South	Rota agreed and patrols started in October 2010. Patrols in December postponed due to severe weather, these will be rearranged. As number of daylight hours increases, early mornings and later evening patrols will begin.
		16 A4 metal signs produced to tackle dog fouling	AMT		Consultation on locations for signage by Members in Ardsley and Robin Hood.
Littering near schools		Workshops in primary schools to tackle littering problems.	Groundwork	Reduction in littering and cleaner streets.	Area Committee agreed additional funding for 4 primary schools to receive workshop. Members nominated schools. Groundwork now delivering project.
Litterbins		8 additional litterbins for Ardsley and Robin Hood, Morley North and Rothwell. 13 litterbins for Morley South.	Streetscene	Streetscene criteria for installation and maintenance agreed to inform a funding proposal	Streetscene and AMT continue to work together to deliver project. On request of Streetscene Principal Manager, AMT created maps of locations in conjunction with Members.

Ginnels		Map ginnels in Outer South	Environmental Services / Area Management Team / Aire Valley Homes / P&C / Land Records / Highways /PROW	Definitive list of ginnel locations and ownership.	Draft Morley North Map completed. Awaiting electronic and hard copies for final consultation with Members and partners.
Garden Maintenance Scheme	Support garden maintenance provision for vulnerable members of the community across the Outer South	Support delivery of Garden Maintenance Scheme in Outer South.	Parks and Countryside / Morley Elderly Action / Care & Repair Leeds / Area Management / Aire Valley Homes.	Increased number of people benefiting from garden maintenance scheme in Outer South Leeds.Improved appearance of gardens. Vulnerable residents in Outer South supported in independent living.	MEA commissioned to deliver single outer south scheme in 2010/11. AMT met with MEA to monitor delivery of project. Update given at November Area Committee. Scheme continues to operate well. Funding for 2011/12, subject to Executive Board Approval of Area Committee Well being Budget.
Operation Champion	Deliver multi agency Crime and Grime initiatives in targeted neighbourhoods	Support delivery of two Operation Champions in the Outer South	Area Management / Aire Valley Homes / Environmental Services / Police / Fire Service / Youth Service	Operation Champions implemented with clear aims and outcomes achieved	Two Operation Champion in Outer South per year. Delivered on ward rotation bases. Next one 15th and 16th March in Morley North.
Environmental Pride	Deliver Environmental Pride Initiatives to priority areas.	Monitor and influence Environmental Pride days.	Aire Valley Homes / Area Management / Environmental Services	Number of Environmental Pride initiatives held.Improved appearance of local neighbourhoods	Due to changes and issues within services, and severe weather, initiative disrupted November and December. January is always a month off. February plans to be agreed.

CAST	Target the CAST Team to tackle hotspots across the outer south following referrals from Elected Members, Area Management, Police. Fire and other Agencies	Monitor results of CAST referrals and refer hotspot locations to Environmental Services.	Environmental Services / Area Management Team / Environmental Action Teams	Number of Cast Referrals completed.Improved environmental appearance of hotspots in Outer South.	Streetscene to provide an update on the CAST service for Outer South at next meeting.
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**Minutes of South East Health & Wellbeing Partnership meeting
27th January 2011**

Attendees:

Dave Mitchell (Chair) – Practice Based Commissioner
Bash Uppal – Adult Social Care/Leeds PCT
Shaid Mahmood – Environment and Neighbourhoods
Keith Lander – Environment and Neighbourhoods
Councillor Groves – Inner South Health Champion
Councillor Lewis – Outer East Health Champion
Brenda Fullard – NHS Public Health
Rob Kenyon – Leeds Community Healthcare
Joanne Loft – Adult Social Care
Pat McGeever – VOICE representative
Julie Bootle – Adult Social Care
Aneesa Anwar (minutes) – LCC, Support to Health & Wellbeing Partnerships

In attendance: Stuart Cameron-Strickland, Nichola Stephens, Dan Barnett, Puneet Malhotra.

1. Welcome, introductions and apologies

Apologies were received from Andy Beattie.

Round table introductions were made.

2. Minutes of meeting held on 27th November 2010

Agreed as an accurate record.

3. Matters arising

Item 5 – noted that the city priorities will be shared with the partnership once finalised hopefully at the next meeting.

4. Performance Management and data

Nichola outlined how they are linked with Joint Information Group and Joint Strategic Needs Assessment.

Noted that the 3 Health & Wellbeing Improvement Managers have asked Stuart and Nichola to come to the Partnerships in this round. This is to see what the partnerships data needs are and how frequently they want the data producing.

Need to learn from people's perceptions and do a gap analysis of the local community.

The performance data can support the local area delivery plans.

The neighbourhood index data is good to get some to of this data.

Action: Stuart and Nichola to provide the partnership with an overall picture of the wedge highlighting neighbourhoods where current data evidence suggests

Appendix 4

significant key issues. This would support the partnership to agree priorities for a forward work programme and look to improving an integrated service response locally.

5. Health & Wellbeing neighbourhood action plans

Joanne sent apologies to the meeting but sent the local neighbourhood action plans for information and comment.

Action: The partnership requested a summary paper to be provided at the next meeting highlighting key measures and outcomes of the work of the local health and wellbeing groups.

6. NAEDI – Puneet Malhotra

The NAEDI project which has received a funding bid of 100k to undertake some work around early detection of lung cancer in South East and Inner East area which is the 2nd highest killer in the UK.

Some major inroads in tackling some cancers but lung cancer mortality figures remain high.

There is a need to get patients to present to health professionals early and this is the aim of the NAEDI project.

A social marketing campaign is underway and two walk in centres have been opened to take chest x-rays, one at Seacroft Hospital, York Road in East and one at St George's Centre, Middleton in South.

Action: all to get the message out to their networks about this service.

If anybody wants the presentation from Puneet delivering to any other groups to get in touch with Matthew Callister.

7. Google mapping

Dan explained that at the stakeholder event in July 2009 it was identified that there is a need for having locality health & wellbeing partnerships and a single access point for all outlining key services that are delivered in the area.

In developing google mapping it has been noted that there are many existing websites and links to these will be provided. The maps are being developed in theme areas e.g. smoking services, physical activity, alcohol support services in the area. A demonstration of how to access the maps and how to use it were shared with the partnership. The proposal is for this to sit somewhere central for easy access, which maybe within the Councils web system which is currently being refreshed.

NHS Leeds are also undertaking a process of mapping services on the Leeds Let's Change website which is only focussing on services commissioned by NHS and LCC on a Citywide basis. The google mapping Dan is developing for the partnerships has a much wider focus to look at more local health and wellbeing activities.

Appendix 4

Google maps is being used to produce this as it's free and very flexible to use as long as you have the login details you can log into it from anywhere.

A downloadable pdf document will be available outlining the list of services in the area.

Action: all encouraged to have a look at google maps and let Aneesah/Dan have any comments and feedback. See www.leedsinitiative.org/seleeds Need to check:

- if the maps are user friendly
- are there any gaps
- is it fit for purpose
- the partnership to think about who would keep the information up to date?
- what is the inclusion and exclusion criteria.

The partnership supported this piece of work and Bash thanked Dan and Aneesah for all their work on this.

8. Consultation on Public Health outcomes framework

Brenda briefly went through the purpose of the framework which are:

- To set out the Government's goals for improving and protecting the nation's health, and for narrowing health inequalities through improving the health of the poorest, fastest;
- To provide a mechanism for transparency and accountability across the public health system at the national and local level for health improvement and protection and inequality reduction; and
- To provide the mechanism to incentivise local health improvement and inequality reduction against specific public health outcomes through the 'health premium'.

The vision is to improve and protect the nation's health and wellbeing and to improve the health of the poorest.

There are 5 key domains:

1 - Health Protection and Resilience:

Protect the population's health from major emergencies and remain resilient to harm.

2 - Tackling wider determinants of health:

Tackling factors which affect health and wellbeing and health inequalities.

3 - Health Improvement:

Helping people to live healthy lifestyles, make healthy choices and reduce health inequalities.

4 - Prevention of ill health:

Reducing the number of people living with preventable ill health and reduce health inequalities.

5 - Healthy life expectancy and preventable death:

Preventing people from dying prematurely and reduce health inequalities.

Appendix 4

How can the partnership contribute to this consultation?

Actions: **Aneesa** to send information out and to collate feedback to be returned to Dawn Bailey before the end of March and copy Brenda in.

9. Updates from Bash Uppal

Bash circulated an update on key pieces of work (**see attached**).

10. Any other business

Health Innovation events - Bash circulated the information about the upcoming events and encouraged everyone to attend. If however people can't attend the one in the south area and are interested they can put their names down for one of the other areas.

1. Thematic Crime Groups

Burglary: A joint CAA/HMIC inspection of how burglary is addressed across the city took place in December. The full report will be publicly available in February. Initial feedback praised the partnership working arrangements in Leeds. Areas for development have been identified and will be addressed.

Hate Crime MARAC and Domestic Violence Group – both these groups will be reviewed as part of the changes to the new Safer Leeds plan. Further details will be presented to the April meeting of the DCSP.

2. Tasking Highlight Reports

All groups continue to work well. Issues raised include finding ways for partner agencies to bring issues to be resolved to the Tasking table. It was reported that the community welcomed the recent Operation Dark that had taken place in inner south. The Operation involved distribution of security products to local residents by police and partner agencies.

3. Update on Locality Working

The recent report circulated to Area Committees was circulated to members of the DCSP.

4. Any other business

An update was given on the ASB Quest Review. New area based teams made up of staff from ALMOs/ASBU/Police are being set up from April. The teams will deal with complex ASB cases and there will be a team in each wedge.

Date of next meeting: Friday 15th April 2011.

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Originator: Andy Booth

Tel: (0113) 247 4325

Report of the Chief Democratic Services Officer

South Outer Area Committee

Date: 14 March 2011

Subject: Dates, Times and Venues of Area Committee Meetings 2011/12

Electoral Wards Affected:

Ardley & Robin Hood
Morley North
Morley South
Rothwell

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2011/12 Municipal Year which commences in May 2011.

1.0 Background Information

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current Municipal Year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary and Yearbook for 2011/12, the dates and times of your meetings need to be approved at this meeting.

2.0 Options

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with Area Management and the Chair based on the existing pattern;
- To consider other alternative dates;
- To continue to meet at 4.00 pm, or to consider alternative times;

- To continue to alternate between suitable venues within the South Outer wards or to seek some alternative venues.

3.0 Meeting Dates

3.1 The following provisional dates have been agreed in consultation with Area Management and the Chair. They follow roughly the same pattern as previous years, i.e. Mondays in July, September, October, December, February and March :-

4 July 2011, 5 September 2011, 17 October 2011, 5 December 2011, 13 February 2012 and 26 March 2012.

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

4.0 Meeting Days and Times

4.1 Currently the Committee meets on Monday at 4.00 pm and the above suggested dates reflect this pattern.

4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

5.0 Meeting Venues

5.1 Currently the Committee alternates venues between the three North East Inner Wards.

5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to taken into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

5.3 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the

hub of the public transport system. However, Members are reminded of the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Improve, co-ordinate and influence services at a local level;
- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils;
- Promote the well being of the area.

These aims and this role are unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicizing meetings and encouraging greater community engagement.

Another option might be to alternate meetings between the centre and local venues.

6.0 Recommendation

- 6.1 Members are requested to consider the options and to agree their meeting dates and times for 2011/12 in order that they may be included in the Council's official diary for 2011/12. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

Background Papers:

Area Committee Procedure Rules

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